



A HERITAGE OF GOOD LIVING

CITY COUNCIL

Hon. Kelly Garrett
Mayor

Hon. Bruce Kantor
Mayor Pro Tem

Hon. Frank Brock
Council Member

Hon. Ian Ferguson
Council Member

Hon. Donna Stallings
Council Member

ADMINISTRATION

Dr. Sheryl L. Mitchell
City Administrator

Scott Baker
Baker & Elowsky
City Attorney

Pamela Bratschi
City Treasurer

Scott McKee
Chief of Police

Yvette Talley
City Clerk

CITY COUNCIL

CITY OF LATHRUP VILLAGE
27400 Southfield Road, Lathrup Village, Michigan 48076

REGULAR MEETING AGENDA

MONDAY, MAY 21, 2018

Council Chambers
7:00 p.m.

AGENDA ITEMS

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Alliance**
4. **Approval of Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

5. **Presentation – Proclamation Honoring Mayor Garrett – Presented by Oakland County Commissioner Dr. Nancy Quarles**
6. **Consent Agenda**
 - A. **Approval of Minutes** – March 19, 2018 Study Session
 - B. **Approval of Minutes** – April 16, 2018 Study Session
 - C. **Approval of Minutes** – April 16, 2018 Council Meeting
 - D. **Approval of Minutes** – May 7, 2018 Special Study Session
 - E. **Approval of Minutes** – May 14, 2018 Budget Study Session
6. **Petition**
 - A. Mitchell Fitch – Hearing Regarding Denial of Solicitors License
7. **Consider / Approval of Disbursement Reports**
8. **Consider / Acceptance of the Department Reports**

- 9. **Public Comment** – Items not on the agenda
- 10. **Public Hearings** – Fiscal Year 2018/19 Budget
- 11. **Action Requests:**

- A. **Approve 2018/19 Street Projects**

- B. **Adopt Fiscal Year 2018/19 Budget**

- C. **Approve Resolution for Designation of City Administrator Sheryl L. Mitchell as Street Administrator**

- D. **Approve Detroit Salt Bid for 2 Years, With Option for 3 Additional 1-year extensions**

- E. **Appointments to Planning Commission**

- 1. Charo Hulleza Term ending May 21, 2018
 - 2. Jason Hammond Term ending May 21, 2018

- F. **Appointments to Southeastern Oakland County Water Authority (SOCWA)**

- G. **Appointments to SOCRRA**

- H. **Approve Resolution in Support of the Reinstatement of State Historic Tax Credits – Senate Bill 469 and House Bill 5178**

- I. **Approve Resolution to Approve the Cost Participation Agreement for the 2018 Oakland County Local Road Improvement Matching Fund Pilot Program**

- 11. **City Administrator Report**

- 12. **City Attorney Report**

- 13. **Reports of Boards, Commissions and Committees**

- A. **Planning Commission Meeting – April 24, 2018 Minutes**

- B. **SEMCOG Update**

- 14. **Unfinished / New Business**

- 15. **Adjourn**

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES MARCH 19, 2018

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, MARCH 19, 2018 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:03 p.m. by Mayor Pro Tem Kantor and Roll Call was taken.

Present: Mayor Pro Tem Bruce Kantor

Council members Frank Brock, Ian Ferguson

Also Present: Interim City Administrator Pamela Bratschi, City Attorney Scott Baker, Sergeant Michael Zang and City Clerk Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CONSENT AGENDA

CO-17-48 CALL TO ORDER AND ROLL CALL

Roll call was taken. Motion by Council member Brock, seconded by Council member Ferguson to excuse Mayor MyKale Garrett and Council member Donna Stallings from this meeting.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CO-18-49 APPROVAL OF AGENDA/CONSENT AGENDA

Motion by Council member Ferguson, seconded by Council member Brock to approve the Agenda.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CO-18-50 Minutes of Study Session on February 26, 2018

Motion by Council member Ferguson, seconded by Council member Brock to approve the minutes of the Study Session of February 26, 2018.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CO-18-51 **Minutes of Regular Meeting on February 26, 2018**

Motion by Council member Ferguson, seconded by Council member Brock to approve the minutes of the Regular meeting of February 26, 2018.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CO-18-52 **Minutes of the Special Meeting on March 2, 2018**

Motion by Council member Ferguson, seconded by Council member Brock to approve the minutes of the Special meeting of March 2, 2018.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CO-18-53 **Minutes of Special Meeting on March 13, 2018**

Motion by Council member Ferguson, seconded by Council member Brock to approve the minutes of the Special meeting of March 13, 2018.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CO-18-54 **Minutes of Study Session Meeting on March 5, 2018**

Motion by Council member Ferguson, seconded by Council member Brock to approve the minutes of the Special meeting of March 5, 2018.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES MARCH 19, 2018

CO-18-55 APPROVAL OF DISBURSEMENT REPORTS

Motion by Council member Brock, seconded by Council member Ferguson to approve the Disbursement Report of February 1, 2018 through February 15, 2018 totaling \$55,624.01 and the Disbursement Report of February 16, 2018 through February 28, 2018 totaling \$985,932.44.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CO-18-56 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS

Council member Ferguson asked about snow removal on sidewalks. Pamela Bratschi said that residents have to remove snow from the sidewalks.

Mayor Pro Tem Kantor said there are complaints that ice and dirt have been plowed into the streets and sidewalks, who will clear it. Ms. Bratschi said that in the spring, DPS will replace the grass that has been damaged by snow plows.

Motion by Council member Brock, seconded by Council member Ferguson to approve the Departmental Reports.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CO-18-57 PETITIONS

Thomas Vogel –18191 Kilbirnie said that DPS should do a better job at plowing the snow, residents are getting stuck.

Marilyn Baladian – 16756 Roseland is in agreement that the snow should be plowed better. Thanked the Code Enforcer and City Council for starting to remove vehicles with advertisements on them from Southfield Rd. At the end of Roseland the road erupted and now it's patched up. Pam Bratschi said there was a water main break and the road will be repaired. Someone should check the culverts because water is flooding in the alleyways because the contractor who repaired them closed some of the culverts creating a flooding problem.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES MARCH 19, 2018

What is the update of the buildings that are owned by Jet Dahliwal? The building has exposed wiring, parking lot is overflowing extending to side streets, and buildings are in need of repair. City Attorney Scott Baker said there is a lawsuit pending therefore, cannot talk about this matter. This matter is being handled through the court.

James Farrow – 27040 Lathrup Blvd. – he lives next to the project on 11 mile and Lathrup Blvd. The wall has not been built. The empty lot has lots of traffic, people stopping, cars breaking down, porta potty issues etc. He has a question as to why he received a letter stating there is a construction lien on his property. Not sure what it is all about. City Attorney said he will look into the matter.

CO-18-58 **PUBLIC HEARINGS**

None

CO-18-59 **ACTION REQUESTS**

a. Consideration of a Motion to Approve Administrator’s Contract

Scott Baker, City Attorney gave an overview and answered specific questions from City Council.

Motion by Council member Brock, seconded by Council member Ferguson to Approve Employment Agreement with Dr. Sheryl L. Mitchell for services as City Administrator.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

b. Consideration to Approve a Resolution expanding Membership of the Planning Commission

Mayor Pro Tem Kantor gave an overview.

Scott Baker, gave an overview and stated that members will be residents of the city.

Motion by Council member Ferguson, seconded by Council member Brock to adopt a resolution expanding membership of the Planning Commission from 5 to 7 members.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES MARCH 19, 2018

- c. Consideration of a Motion to Approve an Agreement for Lockup Services between City of Berkley and the City of Lathrup Village

Sergeant Michael Zang gave an overview. Pamela Bratschi said there is no cost to the City.

Motion by Council member Brock, seconded by Council member Ferguson to approve an Agreement for Lockup Services between City of Berkley and the City of Lathrup Village.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

- d. Consideration to Approve the Employment Agreement between the City of Lathrup Village and Scott M. McKee, Police Chief

This item remained tabled.

CO-18-60 **REPORT OF THE ACTING CITY ADMINISTRATOR**

Pamela Bratschi, Interim City Administrator announced breakfast with the bunny, Saturday, March 24th 10:00 a.m. – 12 noon in the Community Room.

CO-18-61 **REPORT OF CITY ATTORNEY**

None

CO-18-62 **UNFINISHED/NEW BUSINESS**

Yvette Talley, City Clerk announced that the last day to register to vote for the May 8, 2018 Special Election will be April 9, 2018.

CO-18-63 **CORRESPONDENCE**

None

CO-18-64 **ADJOURNMENT**

Motion by Council member Ferguson, seconded by Council member Brock to adjourn this meeting.

Yes: Brock, Ferguson, Kantor

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES MARCH 19, 2018

This was adjourned at 7:50 p.m.

Transcribed by Yvette Talley

Bruce Kantor, Mayor Pro Tem

Transcribed by Yvette Talley
City Clerk



CITY OF LATHRUP VILLAGE

CITY COUNCIL STUDY SESSION

MINUTES

MONDAY, APRIL 16, 2018

MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, April 16, 2018 AT 6:00 P.M, IN THE 2ND FLOOR CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

Note: City Council met at 5:30 p.m. for dinner with the study session beginning at 6:00 p.m.

1. **Call to Order.** The Study Session was called to order at 6:01 p.m. by Mayor Garrett

PRESENT: Mayor Garrett
Mayor Pro Tem, Kantor
Council Members, Brock and Ferguson

ABSENT: Council Member Stallings

ALSO PRESENT: City Administrator Sheryl L. Mitchell
Interim City Administrator – Treasurer Pamela Bratschi
City Attorney Scott Baker
City Labor Attorney Steven Schwartz
Chief Scott McKee
Scott Ringler, Giffles Webster

2. **Discussion Items:**

A. **Police Chief Contract** – Attorney Steve Schwartz gave overview of contract which ends December 31, 2025 for Chief Scott McKee.

B. **Local Road Improvement Project** – City Engineer Scott Ringler provided overview of road projects for the Oakland County program that provides a 50% match up to \$14,035. Sunnybrook was recommended.

C. 2018/19 Street Projects – Paser Ratings – City Engineer Scott Ringler explained that Act 51 funding requires the Paser Ratings for streets to be updated every 2 years and uploaded to the MDOT GIS system. A copy of the current Paser rating was distributed. In order to maximize efficiency, street projects are scheduled in the same general area. Residents indicated interest in having San Jose repaved. Also noted that Santa Barbara and Roseland are in need of repairs. The estimated cost is approximately \$125,000. Council will need to make a final determination on the 2018 Street projects.

1. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, April 16, 2018 at 6:55 p.m.

SUBMITTED BY:

Sheryl L. Mitchell, City Administrator

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 16, 2018

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, APRIL 16, 2018 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:00 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor
Council members Frank Brock, Ian Ferguson

Excused: Council member Donna Stallings

Also Present: City Administrator Sheryl L. Mitchell, City Attorney Scott Baker, Chief Scott McKee and City Clerk Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

CONSENT AGENDA

CO-18-74 CALL TO ORDER AND ROLL CALL

Roll call was taken. Motion by Council member Brock, seconded by Council member Ferguson to excuse Council member Donna Stallings from this meeting.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CO-18-75 APPROVAL OF AGENDA

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Agenda.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CO-18-76 Minutes of Study Session on March 19, 2018

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Study Session of March 19, 2018.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 16, 2018

CO-18-77 Minutes of Regular Meeting on March 29, 2018 – Budget Workshop

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Regular meeting of March 29, 2018.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CO-18-78 Minutes of the Study Session on April 2, 2018

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Study Session meeting of April 2, 2018.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CO-18-79 Minutes of Special Meeting on April 2, 2018

Motion by Council member Brock, seconded by Council member Ferguson to approve the minutes of the Special meeting of April 2, 2018.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CO-18-80 APPROVAL OF DISBURSEMENT REPORTS

Pamela Bratschi gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Council member Brock to approve the Disbursement Report of March 1, 2018 through March 15, 2018 totaling \$43,870.23 and the Disbursement Report of March 16, 2018 through March 31, 2018 totaling \$393,070.28.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 16, 2018

Motion carried.

CO-18-81 **CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Pamela Bratschi gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Departmental Reports.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CO-18-82 **PETITIONS**

Karen Breen, 27460 Lathrup Blvd asked if there will be money allocated to fix the sidewalks. Mayor Pro Tem Kantor said he is working on the matter and to residents who have issues, report them to the City.

Molly Tamsen, new Recreation Director introduced herself to the public. Talked about the Farmers' Market and asked for suggestions from residents.

CO-18-83 **PUBLIC HEARINGS**

None

CO-18-84 **ACTION REQUESTS**

- A. Consideration Approve the Employment Agreement Between the City of Lathrup Village and Scott McKee, Police Chief (tabled March19, 2018)

Motion by Council member Brock, seconded by Council member Ferguson to remove this item from the table.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Employment agreement between the City of Lathrup Village and Scott M. McKee, Police Chief.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 16, 2018

Motion carried.

B. Consideration of a Motion to Approve an Expenditure Not to exceed \$14,000 for Salt Bin Replacement Project

Timothy Prast DPS gave an overview and answered specific questions from City Council. Also, Eagle Landscaping & Supply Company will transport all of our existing salt to an indoor facility of theirs and store it until the bin is done then they'll bring it back.

Sheryl L. Mitchell, City Administrator said the reason other bids were not solicited is because it was not anticipated that it would be over the \$5,000. Since it was slightly over the limit, the bid had to be brought to City Council. Mr. Prast stated that if this is postponed there is a chance that it will not fall into this budget year.

Motion by Mayor Pro Tem Kantor, seconded by Council member Brock to approve Expenditure of an amount not to exceed \$14,000 from the Local Road Fund, Capital expenditure (Account #203-703-000-970-000) in the Fiscal Year 2017/18 Budget for the Salt Bin Replacement Project and accepting the quotes from Eagle Landscaping & Supply Company, in the amount of \$5,695.00, and Helder Greenhouse Construction, Inc., in the amount of \$7,961.00. The City Administrator is authorized to sign documents and contracts relative to this project, as approved.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

C. Consideration of a Motion to Receive and File the 2017 Consumers Annual Report on Water Quality

Sheryl L. Mitchell, City Administrator gave an overview and answered specific questions from City Council.

Motion by Council member Brock, seconded by Council member Ferguson to accept the City of Lathrup Village Water Reliability Study as drafted by Giffels & Webster Engineering and then sent to the State of Michigan DEQ as required under the laws of Michigan.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

D. Consideration of a Motion to set the Public Hearing for the Fiscal Year 2018-19 Budget

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to direct the City Clerk to publish the notice of public hearing for the Fiscal Year 2018-19 Budget Hearing for Monday, May 21, 2018 at 7:00 p.m.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 16, 2018

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

E. Consideration of a Motion to Adopt the Final Delinquent Special Assessment Roll

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Adopt the Resolution for Delinquent Special Assessments.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

F. Consideration to Appoint a City Council Member to the Election Commission for the May 8, 2018 Special Election

Yvette Talley, gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to appoint Mayor Pro Tem Kantor to the Election Commission for the May 8, 2018 Special Election.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

G. Consideration of a Motion to Appoint A Member to the Historic District Commission

Sheryl L. Mitchell, City Administrator gave an overview and answered specific questions from City Council.

Motion by Council member Brock, seconded by Mayor Pro Tem Kantor to Appoint Annette Kingsbury to the Historic District Commission term expiring December 31, 2019.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 16, 2018

- h. Consideration of a Motion to Appoint Sheryl L. Mitchell, City Administrator, to the Downtown Development Authority Board of Directors

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to appoint Sheryl L. Mitchell, City Administrator, to the Downtown Development Authority Board of Directors.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

- I. Consideration of an Application and Cost Participation Agreement for the 2018 Oakland County Road Improvement Matching Fund Pilot Program

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the application and Cost Sharing Agreement for the 2018 Oakland County Local Road Improvement Matching Fund Pilot Program and authorize the City Administrator to sign on behalf of the City.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

CO-18-85 REPORT OF THE CITY ADMINISTRATOR

Report by Sheryl L. Mitchell:

-) Introduction of Molly Tamsen, Recreation Coordinator
-) Revised Agenda format
-) Closed session scheduled for May 7th to discuss pending litigation
-) Will hold monthly staff meetings. First staff meeting was April 10th
-) Will be on vacation April 26-April 30
-) Need to schedule budget session workshops. All City Council will have a form to choose preferred dates
-) Downtown Development Authority – In the process of reviewing and updating the Development and TIF plan. Will address branding and marketing the city and working with Oakland County Road commission on Southfield redesign
-) Mainstreet Oakland County will host a Retail Business Workshop in July. Dates to be determined.
-) Southeastern Oakland County Water Authority will have a public hearing on June 13th in Ferndale. Communities are to publish Consumer Confidence reports on water quality.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 16, 2018

- J SOCRRA reports that 14% of Lathrup Village’s waste stream in being recycled, this is a 16% increase from 2016/2017. The Recycling drop-off center located at 995 Coolidge in Troy between 14 mile and Maple.
- J Saturday, April 21 10 am-2pm – Earth Friendly Disposal Day at Lathrup Village City Hall parking lot. Paper shredding will be provided as well.
- J Grand Opening – Angeles Fashions, 27881 Southfield Rd.
- J Hortulus Gardens Pop Up (owner Ed Blondin) May through July located in the north parking lot of Annie Lathrup School
- J Farmer’s Market will be every Wednesday -beginning May 16th 3:30 pm-7:00 pm
- J Southfield Corridor Clean Up will be Saturday, May 12th

CO-18-86 REPORT OF CITY ATTORNEY

Scott Baker said he’s looking into updating the Personnel Policy and will bring more information forth at a Study Session after the budgeting process is done.

CO-18-87 REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES

Council member Ferguson said there should a person with knowledge of how to operate the retention tank. Look at options of hiring a full time person to operate the tank or have a contractual agreement with Oakland County Water Resource Commissioner. City Administrator will look at the most cost effective approach to address this matter. Thanked Pamela Bratschi for monitoring the retention tank all night.

Mayor Garrett said the medical marihuana Town Hall on last Saturday was informative. There was a question asked about the old Ponderosa restaurant (located at 11 mile/Greenfield Rd.). Is it going to be turned into a medical marihuana dispensary? It is going to be converted into a gardening center. For those who live around Michigan First Credit Union property and were told that berms will be installed, they will be done but will be the last item to be done.

Mayor Pro Tem Kantor asked for participation from the community for the corridor clean-up on May 12 10:00 a.m. -2:00 p.m.

Council member Ferguson said the Kimmie Horne concert will be held in Southfield encouraged everyone to attend.

Yvette Talley, City Clerk announced the Special Election will be held May 8, 2018 polls open 7:00 a.m. – 8:00 p.m. Clerk’s office will be open Saturday, May 5, 2018 9:00 a.m. -2:00 p.m. which is the last day that absentee ballots will be mailed.

CO-18-88 UNFINISHED/NEW BUSINESS

None

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES APRIL 16, 2018

CO-18-89 ADJOURNMENT

Motion by Council member Ferguson, seconded by Council member Brock to adjourn this meeting.

Yes: Brock, Ferguson, Garrett, Kantor

No: None

Motion carried.

This meeting was adjourned at 7:56 p.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley
City Clerk



CITY OF LATHRUP VILLAGE

CITY COUNCIL SPECIAL STUDY SESSION

MINUTES
MONDAY, MAY 7, 2018

MINUTES OF THE SPECIAL STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, MAY 7, 2018 AT 6:00 P.M. IN THE 2ND FLOOR CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

Note: City Council met at 5:30 p.m. for dinner with the study session beginning at 6:00 p.m.

1. **Call to Order.** The Special Study Session was called to order at 6:01 p.m. by Mayor Garrett

PRESENT: Mayor Garrett
Mayor Pro Tem, Kantor
Council Members, Brock, Ferguson, and Stallings

ABSENT: None

ALSO PRESENT: City Administrator Sheryl L. Mitchell
Interim City Administrator – Treasurer Pamela Bratschi
City Attorney Scott Baker

2. **Items for Discussion**

- a. **City Attorney Updates** – Attorney Scott Baker provided updates on pending cases.
- b. **2018/2019 Street Projects** – reviewed recommendations for 2018/19 Street projects.
- c. **DPS / Lathrup Services Contract** – discussed the services provides, costs and interest in looking into alternatives. Question raised relative to contractor having sufficient staffing levels to meet the service levels expected. Suggestion to have more specific contract performance guidelines.

- d. **City Administrator Goals** – the contract with the City Administrator provides for evaluations at 90 days (July 1, 2018), 180 days (Sept. 29, 2018), 270 days (Dec. 28, 2018), and 1 year (April 2, 2019). Goals need to be identified. Suggestion to start by looking at the format used for previous city administrators.
 - e. **Officer Imber Fundraiser** – council was advised of fundraisers to support Lathrup Village Officer Imber and his recovery.
 - f. **Kimmie Horne Jazz Festival 2018 – AD** – Mayor Garrett presented information regarding sponsorship of the event being held in Southfield.
 - g. **Budget Study Session – Monday, May 14th at 6:00pm**
3. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, April 16, 2018 at 6:55 p.m.

SUBMITTED BY:
Sheryl L. Mitchell, City Administrator

CITY OF LATHRUP VILLAGE CITY COUNCIL BUDGET STUDY SESSION MEETING MINUTES MAY 14, 2018

MINUTES OF THE BUDGET STUDY SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, MAY 14, 2018 IN THE MEETING PLACE ROOM SECOND FLOOR OF THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 6:07 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor MyKale Garrett and Mayor Pro Tem Bruce Kantor
Council members Frank Brock, Ian Ferguson, Donna Stallings

Also Present: City Administrator Sheryl L. Mitchell, City Treasurer Pamela Bratschi, Arron Carlton, Deputy Treasurer, City Clerk Yvette Talley

ITEMS FOR DISCUSSION

A. Fiscal Year 2018/2019 Budget

Sheryl Mitchell, City Administrator gave an overview and answered specific questions from City Council regarding the following:

Budget Highlights

Millage Rate Breakdown and Resulting Revenues 2018/2019

Summary of Revenues by Fund and Source

Summary of Proposed Expenditures

Summary of Proposed Expenditures Administration

Summary of Proposed Expenditures Administration (General Fund Public Safety)

-Create a Sargent position and increase training

Recreation Budget

-Council member Stallings suggested to put a list of vendors that will be coming to the farmer's market be placed on the website.

There are Municipal Credit and Community Credit Contract money available. Looking at purchasing a van.

Summary of Proposed Expenditures General Fund Contingencies & Capital

-Start with Engineer looking into problems and what the City can do to help

Major Streets

-Look into grants to help repair infrastructure and grants to repair culverts & ditches

Local Streets

Proposed Water & Sewer Rates

Summary of Revenues – Water Fund

Water fund Expenditures

Summary of Revenues – Sewer Fund

Summary of Proposed Expenditures

5 Year/20 Year Water Main Capital Improvement Program (FY2017-2036)

Summary of Revenues – Acquisitions

Summary of Proposed Expenditures

Debt Service – All Debt

2018-2019 DDA Budget: Revenue Summary

Capital Acquisition

2018-2019 Budget: Revenue Summary

2018-2019 Expenditures Summary

DDA Fund Balance

Discussion of the Treasure’s Salary

CMN TV becoming in-house

Meeting adjourned at 8:37 p.m.

Transcribed by Yvette Talley,

City Clerk



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: **May 21, 2018**

RE: **Agenda Item 6.A. - PETITION FOR HEARING FROM MICHAEL FITCH**

Background:

The City Clerk received an Application for Peddlers, Solicitors and Transient Merchants from Michael Fitch, dated May 11, 2018. The application was for Fitch Services, a home-based business offering various cleaning services, for the period beginning May 11, 2018 and ending August 11, 2018. In response to the question on the application, "Have you been convicted of any felony or misdemeanor", the applicant checked "No".

The background check conducted by the Lathrup Village Police Department identified that Mr. Fitch has a misdemeanor record. It was recommended that the application be denied.

According to the City Ordinance, Peddling License - Section 50-33.(d)(1):

The issuance of license applied for pursuant this section may be denied for pursuant this section may be denied by the city clerk and licenses issued may be revoked or suspended by the city clerk at any time, for any of the following causes: (1) Fraud, misrepresentation or any false statement made in the application for the license...(4) Failure or inability to meet and satisfy the requirements and provisions of this chapter and every other city ordinance.

Further, Section 50-34 – False Application – provides that:

It shall be a violation of this chapter for any person knowingly to file or to cause to be filed an application for a license or permit containing one or more false statements.

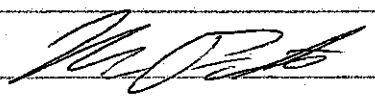
The Clerk notified the Petitioner in a letter dated May 14, 2018, sent via Certified Mail, that the application was denied.

In accordance with the City Ordinance, Section 50-37 – Right to Hearing Following Denial, Suspension, Revocation, the Petitioner, in a letter dated May 17, 2018, has submitted a request for a hearing before the City Council.

The Petitioner is requesting to be granted a hearing.

Michael Fitch

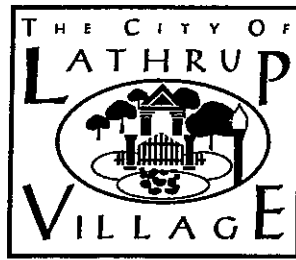
Hello, I'd like to request a hearing with the city council, regarding my denial of a solicitors license.



RECEIVED

MAY 17 2018

CITY OF LATHRUP VILLAGE



A HERITAGE OF GOOD LIVING

May 14, 2018

Certified Mail

Michael Fitch
18823 San Diego
Lathrup Village, MI 48076

RE: Solicitors Permit

Mr. Fitch:

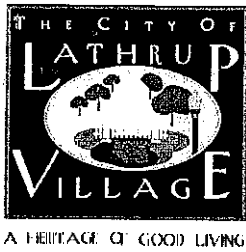
We have received your application and after review by the Police Department, your application is **denied**. Right to hearing following denial, suspension, revocation see Article II- Permits & Licenses Sec. 50-37 of the Municipal Code.

If you have any questions, contact 248-557-2600 x-226.

Sincerely,



Yvette Talley, CMC
City Clerk



RECEIVED

MAY 11 2018

CITY OF LATHRUP VILLAGE

Denied

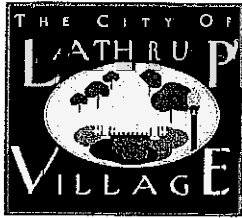
Date: May 11th, 2018

I received a copy of the Lathrup Village Solicitation Ordinance on the above date.

Name: Michael Fitch

Organization: M. Fitch Services

Address: 18823 San Diego Blvd Lathrup Village MI 48076



A HERITAGE OF GOOD LIVING

APPLICATION FOR PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

Permit# _____ Fee \$ 45.00

Date of Application May 11th, 2018

Name of Applicant: Michael Fitch
(person applying for permit)

Description of Applicant (if applying for Peddlers or Transient Merchants license):

Drivers License or State ID (if applying for Peddlers or Transient Merchants license):

Address: 8823 Smokeywood Lathrup Village MI

Phone # 248-506-5114

Name of Organization or Employer: Fitch Services

Address: 8823 Smokeywood

Phone #: 248-506-5114

Description of nature of business and goods to be sold:

Home-based business offering

Various cleaning services.

Names, address of persons conducting solicitations:

Michael Fitch, sole worker.

Dates and time solicitations will be made (beginning, ending dates and time):

Start May 11th, 2018
(date)

End: August 11, 2018
(date)

Time: 4:00 PM

Ed: 9:00 PM

Method of conducting solicitations: Knocking on doors

Place or property where goods or orders will be sold: _____

Have you been convicted of any felony or misdemeanor: Yes No

If yes, explain: _____

OFFICE USE ONLY

Approval denied / J. Knoll
(Police Department)

Date: 5/14/18

Fingerprinted _____ ID#: _____
(Date)

Approval _____
(City Clerk)

Date: _____

CITY CLERK FEES

Audit Report	\$ 25
Budget Booklet	\$.50/pp
Business License	
➤ New	\$ 50
➤ Renewal	\$ 10
➤ Late Fee	\$ 30
FOIA Request	\$.50 pp + hourly rate
Liquor License Application	\$ 500
Plus per person with management or financial interest	\$ 200
Municipal Reference Books	
➤ City Charter	\$ 5
➤ Municipal Code of Ordinances (not bound)	\$ 75
➤ Municipal Code of Ordinances (bound)	\$ 125
➤ Zoning Book	\$ 25
Notary Service	\$ 10
Peddlers, Solicitors & Transient Merchants – Application fee	\$25.00 plus –
➤ One year license	\$25.00
➤ 90 day Registration for Independent Individual or Group	\$15.00 –
➤ 90 day Registration for each individual in a group	\$ 5.00/per person –
Charitable Solicitors	no fee, must register
Pet License	
➤ Dog or Cat	\$ 6 until March 1st \$11 thereafter
Precinct Map/City Map	\$ 2
Handbill Distribution/Solicitors License – Application fee	\$ 25.00 plus
➤ Per Day	\$ 5
➤ Per Week	\$ 10
➤ Per Year	\$ 50
Telecommunications Permit	\$ 500
Voter Registration	
➤ List	\$ 30
➤ Labels	\$ 35
➤ CD	\$ 50

Sec. 50-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Noncommercial solicitation means the request of money, credit, property, financial assistance or other thing of value on the plea or representation that such money, credit, property, financial assistance or other thing of value or any part thereof will be used for a charitable, religious, patriotic, civic, educational, or philanthropic purpose. The term also means and includes the sale or offer to sell any article, tag, ticket, emblem, publication, advertisement, subscription, or other thing, whether of value or not, on the plea or representation that such money, credit, property, financial assistance, or other thing of value or any part thereof, whether received by the solicitor or purchased by the buyer, will be used for a charitable, religious, patriotic, civic, educational or philanthropic purpose.

Peddler means any person, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether the individual is collecting advance payments on such sales or not, traveling by foot, wagon, automotive vehicle or other conveyance, from place to place, from house to house, or from street to street:

- (1) Carrying, conveying or transporting goods, wares, merchandise, meats, fish, vegetables, fruits, garden truck, farm products or provisions, offering and exposing such for sale.
- (2) Making sales and delivering articles to purchasers.
- (3) Who takes or attempts to take orders for sale of goods, wares and merchandise, books or magazines, personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future.

The term "peddler" shall not include a person who conducts such activities at a social gathering within a home at the invitation of the occupant of the home. The term "peddler" shall be synonymous with the term "transient merchant."

(Ord. No. 97-319, pt. II (art. IV, ch. 11, § 101), 3-17-1997)

Cross reference— Definitions generally, § 1-2.

Sec. 50-2. - Hours limited; entering posted property.

- (a) No peddling or solicitation may be conducted after 9:00 p.m. or before 9:00 a.m., prevailing time.
- (b) No peddler or solicitor shall enter into property which has posted a no solicitation sign, or its equivalent.

(Ord. No. 97-319, pt. II (art. IV, ch. 11, § 109), 3-17-1997)

ARTICLE II. - PERMITS AND LICENSES^[2]

Footnotes:

--- (2) ---

Cross reference— Business licenses, § 18-26 et seq.

Sec. 50-31. - Required.

- (a) No person shall solicit or peddle for any cause whatsoever, except as otherwise provided in this chapter, within the city, without visibly displaying on his person a current permit or license from the city clerk, authorizing such solicitation or peddling.
- (b) Notwithstanding subsection (a) of this section, no permit or license shall be required for minors when engaged in solicitation or peddling for civic, charitable, philanthropic, religious, education or athletic purposes.

(Ord. No. 97-319, pt. II (art. IV, ch. 11, § 102), 3-17-1997)

Sec. 50-32. - Noncommercial solicitation permit.

- (a) Applications for permits for noncommercial solicitation shall be filed with the city clerk upon forms to be furnished by the city clerk. Such application for a permit to solicit shall be sworn to and filed with the city clerk not less than seven days prior to the time when the permit is desired. The application shall contain the following information:
 - (1) Name, address, telephone number and headquarters of the person applying for the permit.
 - (2) If the applicant is not an individual, the names and addresses of the applicant and the principal officers and managers.
 - (3) The purposes for which such solicitation is to be made and the use or disposition to be made of any receipts therefrom, or property purchased if such is to be distributed by solicitor.
 - (4) The name and address of the person who will be in direct charge of conducting the solicitations.
 - (5) The name and address of each person soliciting for an applicant that is not an individual.
 - (6) An outline of the method to be used in conducting the solicitations.
 - (7) The time when such solicitation shall be made, giving the proposed dates for the beginning and ending of such solicitations and the hours of the days thereof.
- (b) A permit for noncommercial solicitation shall be issued upon receipt of the completed application and receipt of a permit application fee, in an amount set by resolution of the city council, for each person soliciting.
- (c) Such permit shall remain valid for a period of 90 days.

(Ord. No. 97-319, pt. II (art. IV, ch. 11, § 103), 3-17-1997)

Sec. 50-33. - Peddling license.

- (a) An application for a peddling license shall be filed with the city clerk upon forms to be furnished by the city clerk. Such application for a peddling license shall be sworn to and filed with the city clerk not less than 14 days prior to the time when the license is desired. The application shall contain the following information:
- (1) Name and description of the applicant.
 - (2) Permanent home address and full local address of the applicant.
 - (3) A photocopy of the person's driver's license or identification card issued by this state.
 - (4) A brief description of the nature of the business and the goods to be sold.
 - (5) If employed, the name and address of the employer, together with credentials establishing the exact relationship.
 - (6) The place where the goods or property proposed to be sold or orders taken for the sale thereof are manufactured or produced, where such goods or products are located at the time the application is filed, and the proposed method of delivery.
 - (7) A statement as to whether or not an applicant has been convicted of any felony or any misdemeanor.
- (b) A peddling license application shall be accompanied by an application fee in an amount set by resolution of the city council.
- (c) The city clerk shall direct the applicant to the police department for the taking of a photograph of the applicant and for the taking of the applicant's fingerprints.
- (d) The issuance of license applied for pursuant this section may be denied by the city clerk and licenses issued may be revoked or suspended by the city clerk at any time, for any of the following causes:
- (1) Fraud, misrepresentation or any false statement made in the application for the license.
 - (2) Any violation of this chapter or other city ordinance or state statute.
 - (3) Conducting a business in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, morals, safety or welfare of the public.
 - (4) Failure or inability of an applicant to meet and satisfy the requirements and provisions of this chapter and every other city ordinance.
- (e) A peddling license shall remain valid for a period of 90 days.

(Ord. No. 97-319, pt. II (art. IV, ch. 11, § 104), 3-17-1997)

Sec. 50-34. - False application.

It shall be a violation of this chapter for any person knowingly to file or to cause to be filed an application for a license or permit containing one or more false statements.

(Ord. No. 97-319, pt. II (art. IV, ch. 11, § 107), 3-17-1997)

Sec. 50-35. - Contents; transferability.

- (a) Permits and licenses issued under this article shall bear the name and address of the person by whom the solicitation is made, the date issued, the dates within which the permit holder may solicit, and a statement that the permit does not constitute an endorsement by the city of the purpose of the solicitation or of the person or group conducting the solicitation. All permits and licenses shall be signed by city clerk.

- (b) Any permit or license approved and issued under this article shall be nontransferable. Solicitors and peddlers shall be required to obtain and carry permits, irrespective of whether employed by another permittee.

(Ord. No. 97-319, pt. II (art. IV, ch. 11, § 108), 3-17-1997)

Sec. 50-36. - Written notice of suspension, revocation.

Written notice of suspension or revocation of a permit or license issued pursuant to this article, stating the cause therefor, shall be delivered to the licensee or permittee personally or by certified or registered mail, return receipt requested, to the address as shown on the application for the license or permit.

(Ord. No. 97-319, pt. II (art. IV, ch. 11, § 105), 3-17-1997)

Sec. 50-37. - Right to hearing following denial, suspension, revocation.

Any person whose license or permit issued pursuant to this article is revoked or suspended or any person whose application for a license or permit is denied shall have the right to a hearing before the city council, provided a written request therefor is filed with the city clerk within ten days following the personal delivery or the date of mailing of the notice of revocation or suspension or within ten days following the denial of the application for a license.

(Ord. No. 97-319, pt. II (art. IV, ch. 11, § 106), 3-17-1997)

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 4/1/2018-4/15/2018

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$16,593.21	Bratschi, Carlton, Marten, Mitchell Schultz, Talley, Zuchowski
DDA	\$0.00	
Bldg Mnt		
Police	\$31,262.35	Becker, Button, Carmack, Imber, Knoll Lask, Lawrence, Loudon, McKee, Roberts, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$937.50	Carlton
Recreation	\$0.00	

Total Gross \$48,793.06

Deductions \$16,764.62

Net Payroll \$32,028.44

* Fund Totals Include Gross Payroll

General Fund	\$47,855.56
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$0.00
Water & Sewer Fund	\$937.50
Total	\$48,793.06

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 4/16/2018-4/30/2018

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$16,593.21	Bratschi, Carlton, Marten, Mitchell Schultz, Talley, Zuchowski
DDA	\$0.00	
Bldg Mnt		
Police	\$36,825.02	Becker, Button, Carmack, Imber, Knoll Lask, Lawrence, Loudon, McKee, Roberts, Tompkins Upshaw, Zang
DPS	\$0.00	
Water	\$937.50	Carlton
Recreation	\$2,435.87	Tamsen

Total Gross **\$56,791.60**

Deductions **\$18,209.97**

Net Payroll **\$38,581.63**

*** Fund Totals Include Gross Payroll**

General Fund	\$328,796.70
Major Road Fund	\$8,279.69
Local Road Fund	\$41,825.17
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$2,258.07
Water & Sewer Fund	\$138,668.11
Total	\$519,827.74

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	INSURANCE	56.34	41063
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	41.22	41077
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BEVERLY CARODINE	COMMUNITY ROOM DEPOSIT	300.00	41020
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	GREGORY NORRIS	COMMUNITY ROOM DEPOSIT	300.00	41041
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	NATALIE WOODS	COMMUNITY ROOM DEPOSIT	300.00	41057
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TERRI COLEMAN	COMMUNITY ROOM DEPOSIT	300.00	41072
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JASON HAMMOND	COMMUNITY ROOM DEPOSIT	300.00	41095
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	REBECCA SANDERS	COMMUNITY ROOM DEPOSIT	300.00	41105
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SHARON ALLEN	COMMUNITY ROOM DEPOSIT	300.00	41108
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	391.04	41064
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. O	UNION DUES	130.32	41085
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP 457	2,137.70	41045
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP 457	2,843.57	41090
Total For Dept 000.000				7,700.19	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGU	UNEPLYOYMENT COMPENSATION	37.14	41053
101-100.000-726.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUT	OFFICE SUPPLIES	11.00	41046
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	4.49	41060
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	17.56	41060
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	7.02	41060
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	136.28	41060
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	43.35	41060
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	WALL SIGN	19.99	41102
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	LETTER OPENERS	2.76	41102
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	CALENDAR, COPY PAPER	92.92	41102
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	DESK TOP CALENDER	6.11	41102
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS PERFORMED	4,924.00	41051
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMBING, MECHANICAL AND ELECTRICAL I	1,235.65	41051
101-100.000-805.000	CABLE TELEVISION	CMN TV	COUNCIL MEETING	400.00	41028
101-100.000-805.000	CABLE TELEVISION	CMN TV	SCALA REPORT, PICK UP PROJECTOR, SKYP	2,234.90	41028
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	725.00	41027
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	HORTULUS GARDENS	SETTING UP AND TAKING DOWN OF CHRISTM	832.50	41043
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	CLEANED CARPET ON SECOND FLOOR AND BA	200.00	41084
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	945.00	41084
101-100.000-848.000	GOVERNMENT OPERATIONS	BEAUTIFICATION COUNCIL O	RENEWAL FOR JERRY STONE	20.00	41018
101-100.000-848.000	GOVERNMENT OPERATIONS	INTERNATIONAL INSTITUTE	CLERKS ANNUAL MEMBERSHIP DUES	185.00	41047
101-100.000-848.000	GOVERNMENT OPERATIONS	GORDON FOOD SERVICE	BREAKFAST WITH THE BUNNY, BLACK HISTO	87.68	41040
101-100.000-848.000	GOVERNMENT OPERATIONS	YVETTE TALLEY	LUNCH FOR CLERKS MASTER ACADEMY IN MT	22.03	41076
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, FARMERS MARKET	1,557.19	41024
101-100.000-848.000	GOVERNMENT OPERATIONS	WAYNE NORMAN	PICTURES FOR COUNCIL	50.00	41075
101-100.000-848.000	GOVERNMENT OPERATIONS	ARRON CARLTON	MILEAGE AND FOOD REIMBURSEMENT FOR MM	243.45	41078
101-100.000-848.000	GOVERNMENT OPERATIONS	I.T. RIGHT	OFFICE HB 2016 INSTALL	130.00	41089
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET SERVICE	173.78	41029
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	647.01	41061
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONES AND EQUIPMENT CHARGE	382.97	41119
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	FUEL CHARGES FOR CITY VEHICLES	28.78	41073
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL	VEHICLE ALLOWANCE	350.00	41110
101-100.000-880.000	CDBG EXPENDITURES	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, FARMERS MARKET	60.60	41024
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING SERVICES	2,425.00	41039
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	120.00	41022
101-100.000-900.000	PRINTING/PUBLICATION COSTS	RESERVE ACCOUNT	POSTAGE REFILL	1,500.00	41106

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT FOR CITY COUNCIL MEETING	80.00	41081
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	140.00	41081
101-100.000-900.000	PRINTING/PUBLICATION COSTS	KEATON PUBLICATIONS GROU	ADVERTISEMENT IN THE GREATER SOUTHFIEL	675.00	41097
101-100.000-900.000	PRINTING/PUBLICATION COSTS	MUNICIPAL CODE CORP	ANNUAL WEB HOSTING	950.00	41101
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	UNPAID ADVERTISEMENTS, SEE INVOICE FO	760.00	41081
101-100.000-901.000	POSTAGE FEES	POSTMASTER	PERMIT FEES FOR PERMIT NUMBERS 530	450.00	41065
Total For Dept 100.000 GOVERNMENT SERVICES				22,914.16	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	3,767.55	41021
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	130.05	41074
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	237.98	41112
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	INSURANCE	1,018.70	41079
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	202.67	41118
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	1,202.50	41017
101-101.000-718.000	ELECTIONS	C & G NEWSPAPERS	ADVERTISEMENT	240.00	41022
101-101.000-718.000	ELECTIONS	C & G NEWSPAPERS	ADVERTISEMENT FOR CITY COUNCIL MEETING	60.00	41081
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES PROVIDED	5,387.50	41017
101-101.000-723.000	BOARD OF REVIEW	LEONARD ALFORD	BOARD OF REVIEW	150.00	41050
101-101.000-723.000	BOARD OF REVIEW	MIKE MCCLANAGHAN	BOARD OF REVIEW	175.00	41055
101-101.000-723.000	BOARD OF REVIEW	SALEEM SIDDIQI	BOARD OF REVIEW	150.00	41069
Total For Dept 101.000 ADMINISTRATION				12,721.95	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY H	527.15	41027
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	STRIP AND WAX LOBBY FLOOR	200.00	41027
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	41054
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY H	527.15	41084
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	41100
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	1,026.54	41030
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	799.45	41037
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILLS	297.64	41025
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE APRIL 2018	199.00	41034
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVIC	ROAD PATCH AND BUILDING SUPPLIES	131.87	41042
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, FARMERS MARKET	135.01	41024
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	SOUTHEAST MICHIGAN REGIO	GRANT PAYMENT FOR INTERIOR LIGHTING	2,569.00	41071
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	UNITED AIR & VENTILATION	REPAIR HVAC SYSTEM ON ROOF OF CITY HA	475.00	41117
101-201.000-938.000	PARKING LOT & GROUNDS	J.C. EHRLICH CO.INC	PEST CONTROL	85.00	41093
Total For Dept 201.000 BUILDING & GROUNDS				8,272.31	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	386.54	41021
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	294.81	41074
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	35.82	41074
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	239.69	41112
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	INSURANCE	6,243.80	41079
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	INSURANCE	8,306.71	41080
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	350.53	41118
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	35.83	41118
101-301.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGU	UNEPLYOYMENT COMPENSATION	72.09	41053
101-301.000-726.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUT	OFFICE SUPPLIES	434.70	41046
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, FARMERS MARKET	170.53	41024
101-301.000-726.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUT	OFFICE SUPPLIES FOR POLICE STATION	30.99	41091

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-726.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUT	TONER FOR POLICE STATION PRINTERS	397.98	41091
101-301.000-726.000	OFFICE SUPPLIES	PINE STATE ENTERPRISES,	NAME BADGE	14.25	41103
101-301.000-727.000	ROAD SUPPLIES	DELL MARKETING L.P.	BUMPER-BLACK	9.60	41033
101-301.000-727.000	ROAD SUPPLIES	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, FARMERS MARKET	58.28	41024
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	INTEGRITY BUSINESS SOLUT	TONER AND OFFICE SUPPLIES FOR POLICE	340.95	41091
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LEXIS NEXIS	MARCH MINIMUM COMMITMENT	50.00	41098
101-301.000-803.000	MEMBERSHIPS & MEETINGS	INTERNATIONAL ASSOC. OF	MEMBERSHIP DUES	150.00	41092
101-301.000-803.000	MEMBERSHIPS & MEETINGS	THERESA KNOLL	MILEAGE REIMBURSEMENT	22.35	41116
101-301.000-822.000	TRAINING	DEWOLF & ASSOCIATES	FTO PROGRAM FOR OFFICER ROBERTS	745.00	41035
101-301.000-822.000	TRAINING	ROSA SURVIVAL TRAINING,	SURVIVAL TRAINING FOR OFFICER CARMAC	165.00	41068
101-301.000-822.000	TRAINING	CITY OF FARMINGTON HILLS	ACTIVE ASSAILANT CONFERENCE FOR OFFIC	150.00	41083
101-301.000-822.000	TRAINING	TEAM ONE NETWORK	TRAINING FOR CHEIF SCOTT MCKEE	350.00	41114
101-301.000-822.000	TRAINING	LMB	TRANNING FOR OFFICER CARMACH	15.00	41099
101-301.000-822.000	TRAINING	SHERRY MCKINNEY, OCHN	MENTAL HEALTH FIRST AID TRAINING	50.00	41109
101-301.000-823.000	FIREARMS TRAINING	TARGET SPORTS	RANGE TIME FOR ONE OFFICER	60.00	41113
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	CITY OF SOUTHFIELD	FIRE SRVICE CONTRACT, 4TH QUARTER BIL	157,870.75	41026
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY,	UNIFORMS	140.98	41066
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY,	BRAVO DUTY BELT FOR OFFICER UPSHAW	49.99	41104
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	CELL PHONE	50.93	41016
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET SERVICE	193.44	41029
101-301.000-850.000	TELEPHONE EXPENDITURES	MOBILE COMMUNICATION SAL	SERVICE MOTOROLA IS	320.00	41056
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	398.36	41061
101-301.000-850.000	TELEPHONE EXPENDITURES	MICHAEL ZANG	CELL PHONE REIMBURSEMENT	50.00	41052
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONES AND EQUIPMENT CHARGE	382.97	41119
101-301.000-851.000	RADIO COMMUNICATIONS	OAKLAND COUNTY TREASURER	CLEMIS PAYMENT FOR POLICE DEPARTMENT	2,599.00	41059
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	TIRES FOR 2015 CHEVROLET TAHOE	1,122.00	41019
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	TIRE BALANCING AND ALIGNMENT	129.98	41019
101-301.000-860.000	VEHICLE EXPENSE	CYNERGY WIRELESS PRODUCT	WATCH GUARD VIDEO SYSTEM REPAIR ON LV	85.00	41032
101-301.000-860.000	VEHICLE EXPENSE	CYNERGY WIRELESS PRODUCT	REPAIR PRINTER IN PATROL TAHOE # 1	132.00	41032
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC	7.5 AMP BLADE	3.49	41058
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	FUEL CHARGES FOR CITY VEHICLES	1,505.65	41073
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, FARMERS MARKET	83.96	41024
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASHES FOR POLICE CARS	28.00	41096
Total For Dept 301.000 PUBLIC SAFETY				184,326.95	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	567.99	41030
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	115.82	41037
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILL	132.09	41061
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SY	FUEL CHARGES FOR CITY VEHICLES	615.69	41073
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILLS	52.42	41025
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	8,530.55	41049
Total For Dept 401.000 PUBLIC SERVICE				10,014.56	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL CHARGES FOR JANUARY 2018	187.75	41070
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPEACIAL CHARGES FOR MARCH 2018	137.75	41111
Total For Dept 501.000 LEAF COLLECTION				325.50	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE CO	13,999.00	41070
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE CO	12,351.00	41111

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 502.000					
Total For Dept 502.000				26,350.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	(681.81)	41021
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	41118
101-601.000-812.000	COMMUNITY EVENTS	GORDON FOOD SERVICE	BREAKFAST WITH THE BUNNY, BLACK HISTO	123.17	41040
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, FARMERS MARKET	190.62	41024
101-601.000-812.000	COMMUNITY EVENTS	TEE PEE INC.	PARTY TOILET, PORTABLE SINK UNPAID FR	660.00	41115
Total For Dept 601.000 RECREATION				316.98	
Total For Fund 101 GENERAL FUND				272,942.60	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	0.97	41112
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	104.07	41023
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	185.72	41023
202-702.000-861.000	ROAD MAINTENANCE	HOME DEPOT CREDIT SERVIC	ROAD PATCH AND BUILDING SUPPLIES	399.68	41042
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	92.57	41023
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	82.95	41082
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	2,029.56	41036
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SUB SIGNALS	291.46	41107
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SUB SIGNALS	419.35	41107
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING CREW	150.00	41094
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING CREW	119.25	41094
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	41049
Total For Dept 702.000				8,279.69	
Total For Fund 202 MAJOR ROAD FUND				8,279.69	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	0.97	41112
203-703.000-861.000	ROAD MAINTENANCE	PRO-LINE ASPHALT	2017 PAVEMENT REPAIR	27,605.82	41067
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	104.08	41023
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	185.73	41023
203-703.000-861.000	ROAD MAINTENANCE	HOME DEPOT CREDIT SERVIC	ROAD PATCH AND BUILDING SUPPLIES	399.68	41042
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	92.58	41023
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	82.95	41082
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	ROADWAY REPAIR PROJECT 2017	995.00	41087
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	ROADWAY REPAIR PROJECT 2018	7,685.00	41087
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING CREW	150.00	41094
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING CREW	119.25	41094
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,404.11	41049
Total For Dept 703.000				41,825.17	
Total For Fund 203 LOCAL ROAD FUND				41,825.17	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	985.54	41021
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	39.75	41074
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	83.19	41112
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	44.13	41118

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-887.000	FARMERS MARKET	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, FARMERS MARKET	250.00	41024
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	41118
494-000.000-900.000	PRINTING/PUBLICATION COSTS	KEATON PUBLICATIONS GROU	ADVERTISEMENT IN THE GREATER SOUTHFIEL	675.00	41097
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, FARMERS MARKET	88.13	41024
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	COOPER STREET COOKIES	MAIN STREET MEETING BREAKFAST	84.00	41031
Total For Dept 000.000				2,258.07	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				2,258.07	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	5,350.75	41021
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	9.38	41074
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	8.06	41112
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.63	41118
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	600.00	2423
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	41049
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	3/4 METER AND COUPLINGS	184.08	41086
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER CHARGES FOR 3/1/18 TO 3/31/18	31,522.50	2425
592-536.000-974.000	WATER MAIN PROJECT	EJ USA, INC.	FIRE HYDRANT	239.40	41038
Total For Dept 536.000 WATER DEPARTMENT				42,877.63	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	90.43	41021
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	9.38	41074
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	8.07	41112
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.63	41118
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED	4,948.83	41049
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS	13.61	41037
592-537.000-939.000	SEWER SYTEM MAINTENANCE	PATTI ENGINEERING CONTRO	ONSITE TROUBLE SHOOTING OF VALVE V25	303.42	41062
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWERAGE CHARGES FOR THE MONTH ENDING	76,368.58	2424
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	ELECTRIC BILLS	1,592.06	41037
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE,	WATER BILLS	68.05	41025
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS	15.12	41030
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	TELEPHONE BILL	145.56	41061
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	CABLE AND INTERNET SERVICE AT RETENTI	229.70	41029
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	KENNEDY INDUSTRIES INC	FIELD SERVICE PROVIDED FOR RETENTION	7,985.50	41048
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	OAKLAND COUNTY TREASURER	SEWAGE DISPOSAL	2,246.44	2424
592-537.000-970.000	CAPITAL EXPENDITURE	HUBBELL, ROTH & CLARK, I	STORM WATER PHASE 2	288.60	41088
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDRODESIGNS	CROSS CONNECTION CONTROL	525.00	41044
Total For Dept 537.000 SEWER DEPARTMENT				94,852.98	
Total For Fund 592 WATER & SEWER FUND				137,730.61	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	272,942.60	
			Fund 202 MAJOR ROAD FU	8,279.69	
			Fund 203 LOCAL ROAD FU	41,825.17	
			Fund 494 DOWNTOWN DEVE	2,258.07	
			Fund 592 WATER & SEWER	137,730.61	
			Total For All Funds:	<u>463,036.14</u>	



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

April 5, 2018

Via Email

Pam Bratschi, Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Yvette Talley, City Clerk
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for March 1 through March 31, 2018

Dear Ms. Bratschi and Ms. Talley:

The following is our law firm's billing to the City of Lathrup Village for the month of March 2018:

1. General Retainer	\$1,650.00
2. Special Legal Services	\$3,737.50
3. Downtown Development Authority	\$0
4. Project Reimbursement	\$0
5. Prosecution/Code Enforcement	<u>\$1,202.50</u>
	\$6,590.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker
Lathrup Village Attorney

SRB/sds
Enclosures



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

04-05-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 697

Invoice Period: 03-01-2018 - 03-31-2018

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
03-05-2018	SRB	Preparation for and attendance at Study Session of City Council.	3.000	No Charge
03-06-2018	SRB	Phone conference with Interim Administrator re: Dhal.	0.500	No Charge
03-06-2018	SRB	Telephone conference with Mayor Garrett re: Dhal.	0.500	No Charge
03-06-2018	SRB	Telephone conference with Ken Marten re: Dhal.	0.250	No Charge
03-07-2018	SRB	Phone conference with Interim Administrator re: Special Council Meeting.	0.250	No Charge
03-09-2018	SRB	Phone conference with Interim Administrator.	0.250	No Charge
03-11-2018	SRB	Phone conference with Interim Administrator.	0.250	No Charge
03-12-2018	SRB	Telephone conference with Interim Administrator.	0.500	No Charge
03-13-2018	SRB	Telephone conference with Chief McKee.	0.250	No Charge
03-15-2018	SRB	Telephone conference with Interim Administrator.	0.500	No Charge
03-16-2018	SRB	Phone conference with Interim Administrator.	0.250	No Charge
03-16-2018	SRB	Telephone conference with Chief McKee.	0.250	No Charge
03-16-2018	SRB	Telephone conference with Interim Administrator.	0.250	No Charge
03-19-2018	SRB	Telephone conference with Interim Administrator.	0.250	No Charge
03-19-2018	SRB	Preparation for and attendance at Study Session of City Council.	1.250	No Charge
03-19-2018	SRB	Preparation for and attendance at Regular Meeting of City Council.	2.500	No Charge
03-20-2018	SRB	Multiple calls with Interim Administrator.	0.500	No Charge
03-21-2018	SRB	Telephone conference with Interim Administrator.	0.250	No Charge
03-26-2018	SRB	Telephone conference with City Clerk.	0.250	No Charge
03-28-2018	SRB	Telephone conference with Interim Administrator.	0.250	No Charge
03-31-2018	SRB	Services rendered.		1,650.00
Total Fees				1,650.00

Time Summary

Professional	Hours	Amount
SRB	12.250	1,650.00
	Total Fees	1,650.00
	Total for this Invoice	1,650.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

04-05-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 698

Invoice Period: 03-01-2018 - 03-31-2018

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
03-07-2018	SRB	Receipt and review Notice from 46th District Court with Motion to Set Aside Default Judgment from Defendant and Notice of Appearance from defense counsel; draft notice of required Court appearance to Officer G. Lask; draft Answer to Motion and Proof of Service. Prepare letter to Court with copy to Defendant c/o attorney re: 18LV00143A.	0.500	65.00
03-07-2018	SRB	Notice of required Court appearance to Officer K. Louden for formal hearing re: 18LV00332A.	0.250	32.50
03-07-2018	SRB	Appearance in 46th District Court for pre-trials and formal hearings.	2.500	325.00
03-08-2018	SRB	Receipt and review correspondence re: 17LV01011A; response to same.	0.250	32.50
03-08-2018	SRB	Phone call from Defendant re: 15LV00930C.	0.250	32.50
03-09-2018	SRB	Receipt and review email from Court Clerk; review files, sign Motions/Orders of Nolle Prosequi; forward to Court Clerk re: 12LV00256A and 10L182623A.	0.250	32.50
03-12-2018	SRB	Phone call and email correspondence from defense attorney re: 17LV01011A.	0.250	32.50
03-13-2018	SRB	Notice of required Court appearance to Officer C. Becker for formal hearing re: 18LV00342A.	0.250	32.50
03-13-2018	SRB	Phone call with Defendant re: 15LV00930C.	0.250	32.50
03-14-2018	SRB	Notice of required Court appearance to J. Wright for formal hearings regarding 18L0001535 and 18L0001536.	0.250	32.50
03-15-2018	SRB	Notice of required Court appearance to Officer A. Carmack for formal hearing re: 18LV00403A.	0.250	32.50
03-19-2018	SRB	Notice from Court of adjourned date, draft correspondence to Officer A. Carmack advising of adjourned date for formal hearing re: 18LV00403A.	0.250	32.50
03-20-2018	SRB	Notice of court date from 46th District Court; draft correspondence to Officer E. Button for required Court	0.250	32.50

Date	Professional	Description	Hours	Amount
		appearance for formal hearing re: 18LV00478.		
03-21-2018	SRB	Receipt and review notice from 46th District Court with motion from defense counsel; draft notice of required Court appearance to Officer R. Upshaw; draft answer to motion and proof of service; prepare letter to Court with copy to defendant c/o defense counsel re: 18LV00448.	0.500	65.00
03-21-2018	SRB	Notice of required Court appearance to Officer C. Becker for formal hearing re: 18LV00490A.	0.250	32.50
03-23-2018	SRB	Phone conferences with defense counsel concerning upcoming Court date re: 18LV00431 and 18LV000432.	0.250	32.50
03-27-2018	SRB	Phone call from defense counsel re: 18LV00432.	0.250	32.50
03-27-2018	SRB	Notice of required Court appearance to Officer C. Becker for formal hearings re: 18LV00466A and 18LV00465A.	0.250	32.50
03-28-2018	SRB	Notice of required Court appearance to Officer E. Button for formal hearing re: 18LV00497A.	0.250	32.50
03-29-2018	SRB	Receipt and review Notice from 46th District Court with Appearance, Demand for Formal Hearing and Motion to Set Aside Default from defense counsel. Draft notice of required Court appearance to Officer K. Roberts. Draft Answer to Motion and Proof of Service, prepare letter to Court with copy to Defendant c/o defense counsel re: 18LV00446A.	0.500	65.00
03-29-2018	SRB	Notice of required Court appearance to J. Wright for formal hearings re: 18L0001537 and 18L0001538.	0.250	32.50
03-29-2018	SRB	Phone conference with Sgt.; review file; prepare Motion/Order of Nolle Prosequi re: 18LV00625.	0.500	65.00
03-29-2018	SRB	Phone call from defense attorney; faxed stipulated order from defense attorney re: 18LV00431.	0.250	32.50
03-30-2018	SRB	Correspondence to Officer C. Becker, notice of required Court appearance re: 18LV00596A.	0.250	32.50
			Total Fees	1,202.50

Time Summary

Professional	Hours	Amount
SRB	9.250	1,202.50
		Total Fees

Total for this Invoice 1,202.50



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

04-05-2018

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 699

Invoice Period: 03-01-2018 - 03-31-2018

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
03-01-2018	SRB	Telephone conference with resident re: code enforcement complaint.	0.500	65.00
03-01-2018	SRB	Review correspondence from Interim Administrator re: interviews.	0.250	32.50
03-02-2018	SRB	Draft notice of adoption for Motor Carrier Safety Act and MIP Ordinance.	0.750	97.50
03-02-2018	SRB	Prepare for and attend Special Meeting of Council.	8.500	1,105.00
03-05-2018	SRB	Receipt and review correspondence from Chief McKee re: Jail contract.	0.250	32.50
03-05-2018	SRB	Review Lockup Contract.	0.250	32.50
03-05-2018	SRB	Draft correspondence to attorney for Dhal Real Estate.	0.250	32.50
03-06-2018	SRB	Receipt and review correspondence from attorney for Dhal Real Estate.	0.250	32.50
03-06-2018	SRB	Review multiple correspondences from Interim Administrator / Council re: new manager.	0.250	32.50
03-06-2018	SRB	Review correspondence from Planner re: temporary uses.	0.250	32.50
03-06-2018	SRB	Receipt and review of multiple correspondences with attorney for Dhal Real Estate; response to same.	0.500	65.00
03-06-2018	SRB	Review audio recordings re: Dhal Real Estate.	0.500	65.00
03-06-2018	SRB	Phone conference with J. Wright re: Dhal Real Estate.	0.250	32.50
03-06-2018	SRB	Phone conference with attorney for Dhal Real Estate.	0.250	32.50
03-06-2018	LKK	Research re: legal requirements for recording conversations.	0.250	32.50
03-07-2018	SRB	Review and respond to multiple correspondences with City re: Dhal Real Estate.	0.500	65.00
03-07-2018	SRB	Review correspondence from Interim Administrator re: Special Meeting of Council.	0.250	32.50
03-07-2018	SRB	Review correspondence re: SOCRRA litigation.	0.250	32.50
03-08-2018	SRB	Receipt and review correspondence from Dhal Real Estate.	0.250	32.50
03-08-2018	SRB	Review correspondence from Interim Administrator re: Special	0.250	32.50

Date	Professional	Description	Hours	Amount
		Meeting.		
03-09-2018	SRB	Receipt and review correspondence from Interim Administrator re: Special Meeting.	0.250	32.50
03-09-2018	SRB	Draft employment agreement for Administrator.	0.750	97.50
03-09-2018	SRB	Meeting with new Administrator to negotiate contract.	1.000	130.00
03-09-2018	SRB	Meeting with Mayor Pro-Tem.	1.000	130.00
03-09-2018	SRB	Review and respond to correspondence from City Clerk re: special election.	0.250	32.50
03-09-2018	SRB	Receipt and review correspondence from J. Wright re: inspection list.	0.250	32.50
03-09-2018	SRB	Receipt and review correspondence from Ken Marten re: Dhal Real Estate.	0.250	32.50
03-13-2018	SRB	Prepare for and attend Special Meeting of Council.	1.500	195.00
03-13-2018	SRB	Review correspondence from Interim Administrator.	0.250	32.50
03-13-2018	LKK	Review proposed administrator application/background check form and research re: legality of same; draft memo re: same.	1.500	195.00
03-14-2018	SRB	Receipt and review correspondence from Ken Marten re: Dhal; respond to same.	0.250	32.50
03-14-2018	SRB	Receipt and review correspondence from Jim Wright re: Dhal Real Estate; response to same.	0.250	32.50
03-14-2018	SRB	Receipt and review correspondence from Mayor Garrett re: meeting minutes.	0.250	32.50
03-14-2018	SRB	Receipt and review correspondence from Clerk re: FOIA request.	0.250	32.50
03-15-2018	SRB	Review and respond to multiple correspondences from attorney for Dhal Real Estate and Jim Wright; multiple telephone calls with same parties.	1.500	195.00
03-15-2018	SRB	Receipt and review multiple correspondences from Interim Administrator.	0.250	32.50
03-16-2018	SRB	Receipt and review correspondence from Interim Administrator re: Council Agenda packet.	0.250	32.50
03-16-2018	SRB	Draft Resolution for expansion of Planning Commission.	0.250	32.50
03-20-2018	SRB	Draft correspondence to attorney representing Dhal Real Estate.	0.250	32.50
03-20-2018	SRB	Review correspondence re: budget workshop.	0.250	32.50
03-20-2018	SRB	Review correspondence from Ken Marten re: Dhal Real Estate.	0.250	32.50
03-20-2018	SRB	Review file; email correspondence with opposing counsel, call to Judge's Clerk, preparation of Order; e-filing and eserving of order with Oakland County Circuit Court re: Dhal Real Estate.	0.750	97.50
03-21-2018	SRB	Review correspondence from Interim Administrator re: Parks and Rec Coordinator.	0.250	32.50
03-21-2018	SRB	Review and respond to correspondence from Planning Commission Member Miller.	0.250	32.50
03-23-2018	SRB	Review correspondence from Ken Marten re: Planning Commission Meeting.	0.250	32.50
03-24-2018	SRB	Receipt and review correspondence from Planning Commission members re: expansion of Planning Commission; response to same.	0.250	32.50
03-26-2018	SRB	Review and response to correspondence from Ken Marten re: FOIA.	0.250	32.50
03-28-2018	SRB	Review and response to correspondence re: budget workshop.	0.250	32.50
03-29-2018	SRB	Receipt and review of correspondence from Ken Marten.	0.250	32.50
03-29-2018	SRB	Receipt and review of correspondence from City Clerk re: election; response to same.	0.250	32.50
03-29-2018	SRB	Receipt and review correspondence from Interim Administrator re: Council Agenda packet.	0.250	32.50
Total Fees				3,737.50

Time Summary

Professional	Hours	Amount
LKK	1.750	227.50
SRB	27.000	3,510.00
	Total Fees	3,737.50
	Total for this Invoice	3,737.50

**CITY OF LATHRUP VILLAGE
DEPARTMENT REPORTS**

April 2018 Police Report Summary

04/02 – 18-2868: Lost Property

A resident came into the department to report that his vehicle's license plate had been stolen. A report was taken and the plate was entered into LEIN as stolen.

04/02 – 18-2870: Suspicious Circumstances

Reporting party came into the department to report an assault that had occurred a few days prior. The complainant stated that four unknown men wearing masks had come into his place of business and assaulted him. The complainant stated that he is unaware of the identity of the suspects and did not know as to why they assaulted him. The victim is not cooperating with the investigation and he does not want to prosecute. A report was taken and video footage was collected.

04/02 – 18-2882: Misdemeanor Arrest Warrant Other Jurisdiction

Officers conducted a traffic stop for an equipment violation. It was discovered that the driver had a valid warrant out for his arrest out of Redford. The driver was arrested and transported to Redford where he was turned over to their Officers.

04/03 – 18-2890: Assist Other Agency

Officers responded to a residence on a family trouble. Officers discovered that a verbal argument occurred between a mother and son regarding residency in the home. It was found that the son had a valid warrant out of Royal Oak. The son was arrested and transported to Royal Oak Police Department.

04/04 – 18-2900: Peace Officer Duties

Officers responded to a home to stand by while an ex-husband removed some property from the home.

04/04 – 18-2925: Family Trouble

Officers went to a residence on reports of a family trouble. Officers arrived and found that a verbal argument occurred between the parents and their son. No crime had occurred and all parties had calmed down. A report was taken for informational purposes.

04/06 – 18-2970: Suspicious Circumstances

Officers responded to a parking lot of a business on a private property accident. Upon arrival both parties were separated and spoken to. One party stated that the other subject had gotten upset and assaulted them. A report was taken, information was gathered, and video footage was collected. This case is currently ongoing.

04/07 – 18-2984: Traffic Fleeing/Eluding

While on patrol, Officers attempted to conduct a traffic stop for an equipment violation. The vehicle failed to stop for police and proceeded to flee onto the freeway. A brief vehicle chase occurred and was ultimately terminated by Officers. Area departments were notified. Southfield PD found the vehicle and again the vehicle fled. Southfield Officers terminated the pursuit. Officers were advised by the Michigan State Police that the vehicle was stalled on the side of the freeway near Novi. Officers arrived and arrested the driver. It was discovered that the passenger had a warrant for his arrest out of Southfield. Southfield Officers took both the driver and passenger into custody.

04/08 – 18-3026: Family Trouble

Officer responded to a family trouble and discovered a verbal argument occurred between a boyfriend and girlfriend. No crime had occurred and the male half left the residence for the night.

04/08 – 18-3027: Identify Theft

A resident came into the station to report that an unknown subject had opened multiple phone lines under her deceased father's social security number. A report was created and the complainant was given a report number. The case is being investigated by the phone company's fraud division.

04/08 – 18-3039: Assist Citizen

A citizen came into the LVPD to report that she had found what she suspected to be narcotics inside of her rental car that she had just picked up. The suspected narcotics were confiscated and the vehicle was searched for any more contraband. Officers logged and placed the narcotics into the Evidence Locker.

04/09 – 18-3051: Operating Under the Influence

While on patrol, Officers observed a vehicle speeding and initiated a traffic stop. Through an investigation it was determined that the driver was under the influence of alcohol. The driver was arrested and transported to the hospital for a blood draw. The vehicle was impounded and the driver was transported to Oakland County Jail for housing.

04/09 – 18-3055: Traffic Complaint

Officers initiated a traffic stop and discovered that the driver was driving on a suspended license. Officers also discovered that the plate on the vehicle was improper. The plate was confiscated and the vehicle was impounded. The driver was issued several citations and released at the scene.

04/10 – 18-3103: Misdemeanor Arrest Warrant Other Jurisdiction

Officers conducted a traffic stop on a vehicle that returned with the registered owner having several warrants out for his arrest. The driver was identified and discovered to have a valid Southfield warrant. The driver was arrested and transported to Southfield PD. The vehicle was parked legally and locked at the driver's request.

04/11 – 18-3128: Suspicious Circumstances

Officers conducted a follow up interview at the request of Child Protective Services. All parties were interviewed and it was determined that the children are well taken care of and no signs of abuse were observed. CPS was notified and a report was created.

04/12 – 18-3147: Assist Other Law Enforcement Agency

Officers stood by with Court Officers who were serving an eviction notice on a residence in the city.

04/12 – 18-3148: Fraud

Complainant came into the LVPD to report that an unknown subject had opened an account at a phone store under her name. A report was taken and the investigation will be conducted by the phone company's fraud department.

04/12 – 18-3151: Suspicious Circumstances

Officers responded to a business on a suspicious call. Officers spoke to all parties involved and it was discovered that a verbal argument occurred due to a tow truck damaging a customer's vehicle. The owner of the tow truck company made the scene and stated that he will pay for damages that were due to the lowering of the vehicle. All parties were given a report number and left the scene.

04/12 – 18-3152: Accident, Fail to Stop and Identify

Officers responded to the area of 12 Mile and Southfield on a car accident. Officers found one party on scene and discovered the other party failed to stop and identify. The driver of the vehicle that left was found and issued a citation. A crash report was created.

04/12 – 18-3163: Found Property

Officers were flagged down by a citizen that stated she had found a cell phone. The owner was located and the cell phone was returned to him.

04/13 – 18-3197: Assist Other Governmental Agency

Officers stood by with Southfield Police as Child Protective Services conducted an interview with an alleged abused child. Officers determined that no crime had occurred in our city.

04/13 – 18-3211: Customer Trouble

Officers were dispatched to the area of 12 Mile and Southfield on a suspicious person attempting to change out a suspected fraudulent bill. Officers spoke to the subject and discovered that he was cognitively impaired. Officers transported the subject to his group home and spoke to the care taker. A report was created. This investigation is ongoing.

04/16 – 18-3302: Felony Arrest Warrant

Officers were advised that Dearborn PD had a subject in custody that had a valid felony arrest warrant out of our city. Officers picked up the suspect from Dearborn PD and transported him to Oakland County Jail for housing.

04/17 – 18-3317: Possession of Marijuana

Officers responded to a report of a hit and run accident in the area of 11 Mile and Southfield Rd. Officers found the vehicle that fled the scene and initiated a traffic stop. Officers smelled the odor of marijuana coming from the vehicle. The vehicle was searched and some suspected marijuana was found. Through an investigation it was discovered that the vehicle had improper plates on it and that the vehicle was reported as stolen out of Detroit. The driver was arrested and the vehicle was impounded. Officers notified the Detroit Auto Recovery Unit. This investigation is still ongoing.

04/20 – 18-3408: Larceny from Building

Officers took a walk in report at the station regarding a larceny. Victim stated that she suspects an employee from a moving company had stolen her wedding ring. Through an investigation, the ring was found to have been pawned. A suspect was located and identified. This investigation is currently ongoing.

04/21 – 18-3418: Family Trouble

Officers responded to a residence on a family trouble. It was determined that a verbal argument occurred due to an ongoing divorce situation between the two subjects. It was determined that no crime had occurred and the male half left for the night.

04/21 – 18-3441: DWLS

Officers conducted a traffic stop and discovered that the driver was driving on a suspended license. The driver was issued a citation and advised to park the car and call for a ride.

04/22 – 18-3446: Traffic Complaint

Officers conducted a traffic stop and discovered that the driver was driving on a suspended license. The driver was issued a citation and the vehicle was impounded.

04/23 – 18-3484: Assault and Battery

Officers responded to a residence on a domestic disturbance. Officer made contact with the female half and discovered that the male half had left the scene prior to Officers arrival. Through an investigation it was determined that the male half had slammed a glass door shut in anger, shattering the glass, as a result, the female had lacerations on her arms. Officers attempted to make contact with the male half but were unsuccessful. A report was taken and was sent to the prosecutor's office for review.

04/23 – 18-3509: Larceny

Complainant came into the LVPD to report a larceny. Complainant stated that she hired some movers to move her into her mother house. Complainant stated that while inside the home, one of the movers had stolen a piggy bank that contained money. A report was created and sent up to the Detectives Office. This case is currently ongoing.

04/24 – 18-3527: Animal Complaint

Officers responded to a residence on a lost dog. Officers were unable to find the owner of the dog and no calls of missing dogs were reported in the area. Officers were able to find a temporary home for the dog.

04/26 – 18-3564: Family Trouble

Officers responded to a residence on a domestic disturbance. Through an investigation it was discovered that the couple are currently going through a divorce and each subject stated that the other assaulted them. Pictures and statements were collected and a report was created. The male half agreed to leave the scene for the night. This case is currently ongoing.

04/27 – 18-3582: PPO Service

Officers responded to a residence to serve a subject with a personal protection order. A written copy was served to the subject and he was advised not to have any contact with the protective party. The male half left the scene without incident.

04/27 – 18-3586: DWLS

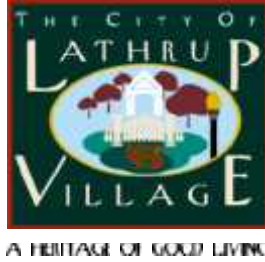
Officers conducted a traffic stop and discovered that the driver was driving on a suspended license. The driver was issued a citation. The vehicle was already parked legally in a driveway so Officers advised the driver not to drive anymore until she obtains a valid license.

04/29 – 18-3637: Found Property

While on patrol, Officers found a lost dog. The owner was found and the dog was returned.

04/29 – 18-3641: Family Trouble

Officers responded to a residence on a domestic disturbance. Through an investigation, it was determined that both parties pushed one another. Statements were collected and pictures were taken. A report was created and the male half left for the night.



Memorandum

To: City Council

From: Molly Tamsen, Parks and Recreation Director

Re: Executive Director Report for May 2018

Date: May 18, 2018

-) Farmer's Market Opening Day- May 15th 2018
-) Summer Concert Series- June 20th, 2018

Farmers Market Opening Day was success with over 400 visitors and 12 vendors including; food trucks and a BBQ vendor.

Upcoming Events-

Farmer's Market:

May 16th-October 10th, 2018

3:30-7:00

"Meet Dr. Sheryl Mitchell and Molly Tamsen" Tigers Game

June 9th, 2018

Contact: Colette MacDonald Nutton, for tickets

Free Summer Concert Series with Community Foundation

June 20th- August 22nd, 2018

7:00-8:30

Annie Lathrup Park



COUNCIL COMMUNICATION

TO: Lathrup Village City Council
FROM: Ken Marten, Interim DDA Director
DATE: May 18, 2018

RE: DDA Update

1. The mayor, city administrator and I will meet with the MEDC and the Redevelopment Ready Community (RRC) Technical Assistance team at 1 p.m. Friday, May 25. Our main discussion topic will be future use for Annie Lathrup School.
2. On that note, the city will undergo its RRC recertification process this summer.
3. Angeles Fashions, 27881 Southfield, is holding its grand opening: 4 p.m. Friday, June 1. City officials and the general public are invited. Light refreshments will be available.
4. Food Truck Fridays will begin Friday, July 20 and end Friday, Sept. 28. Time will be 6 to 9 and the event will be held in the city lot near the pavilion, like the first year of the event series.

Monthly Permit List

05/03/2018

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PB180013	02/27/2018	POPP, KIMBERLY	28452 WOODWORTH WAY	40-24-14-180-001	\$481.00	\$17,350
Work Description: installation of in-ground steel wall, vinyl liner swimming pool						
PB180024	03/27/2018	NORRIS, GREGORY L	27836 SAN JOSE CT	40-24-14-301-048	\$467.00	\$15,297
Work Description: kitchen remodel: remove existing cabinetry, flooring, pantry area. Drywall repair, replacement of cabinets and countertops						
PB180025	03/29/2018	NYE, DANIEL	18610 SAN DIEGO BLVD	40-24-14-405-010	\$230.00	\$5,495
Work Description: -Remove closet and shower, reframe for bath tub						
PB180026	04/02/2018	Cotcher, William	18809 SAN DIEGO BLVD	40-24-14-451-004	\$444.00	\$21,550
Work Description: -Install (25) vinyl replacement windows and (0) doorwalls						
PB180027	04/05/2018	HALL, DAWN P	27577 RACKHAM DR	40-24-14-330-007	\$140.00	\$1,000
Work Description: -Demo existing 7'x4' brick base with concrete slab top porch and replace with 10'x6'x22" concrete block base porch with 2 steps. -Topped with stone pavers. -New footing will be 42" deep and 12" wide						
PB180028	04/16/2018	OWENS, KIM L	18859 SAN QUENTIN DR	40-24-14-404-003	\$225.00	\$10,000
Work Description: -Install (21) vinyl replacement windows						
PB180029	04/20/2018	REBHAN, JOHN R	27427 LATHRUP BLVD	40-24-13-306-018	\$225.00	\$8,900
Work Description: Tear off shingle roofs and replace -No flat roofs -Attached garage included						
PB180030	04/20/2018	PARISEAU, COLLETTE	27786 RAINBOW CIR	40-24-14-327-002	\$105.00	\$1,710
Work Description: -Replace (1) first floor kitchen window (37x39)						
PB180031	04/23/2018	RICHARDSON, LEON C	19055 CAMBRIDGE BLVD	40-24-14-383-003	\$105.00	\$1,023

Work Description: -Install (2) vinyl replacement windows

PB180032	04/23/2018	WASKE, JAMES A	28760 SUNSET W BLVD	40-24-14-202-002	\$180.00	\$5,617
----------	------------	----------------	---------------------	------------------	----------	---------

Work Description: -Replace (3) fiberglass windows

PB180035	04/30/2018	MOORE, SIBYL L	27344 EVERGREEN RD	40-24-14-306-058	\$150.00	\$4,400
----------	------------	----------------	--------------------	------------------	----------	---------

Work Description: -Install (3) vinyl replacement windows and (1) doorwall

Total Permits For Type: 11
Total Fees For Type: \$2,752.00
Total Const. Value For Type: \$92,342

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PE180033	04/10/2018	NORRIS, GREGORY L	27836 SAN JOSE CT	40-24-14-301-048	\$130.00	\$0
Work Description: install/hook up 1 circuit, 8 lamp fixtures, range, garbage disposal, dishwasher,						
PE180034	04/23/2018	CLEMMONS, HERSCHEL	28225 GOLDENGATE E DR	40-24-13-154-012	\$80.00	\$0
Work Description: -(1) 14KW motor						
PE180035	04/25/2018	MARY EMERSON TRUST	18840 BUNGALOW DR	40-24-14-451-016	\$70.00	\$0
Work Description: -Furnace Wiring						
PE180036	04/25/2018	Solomon Property Holdings, LLC	18181 W 12 MILE RD	40-24-14-227-046	\$80.00	\$0
Work Description: Sign						
PE180037	04/26/2018	BURCH-TAYLOR, DOLORES	18761 SAN QUENTIN DR	40-24-14-404-007	\$144.00	\$0
Work Description: -(12) Lamps -(4) Circuits -Garbage Disposal -Dishwasher						
PE180038	04/27/2018	HADDEN, JAMES	18846 RAINBOW DR	40-24-23-204-008	\$60.00	\$0
Work Description: install water heater						

Total Permits For Type: 6
Total Fees For Type: \$564.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PM180023	04/04/2018	LUTHER, RONNI RENEE	19070 W GLENWOOD BLVD	40-24-14-181-007	\$80.00	\$0
Work Description: -Ductwork						
PM180025	04/23/2018	MARY EMERSON TRUST	18840 BUNGALOW DR	40-24-14-451-016	\$90.00	\$0
Work Description: -Furnace(Carrier STA090-80%)						
PM180026	04/27/2018	HADDEN, JAMES	18846 RAINBOW DR	40-24-23-204-008	\$65.00	\$0
Work Description: install water heater						

Total Permits For Type: 3
Total Fees For Type: \$235.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PP180013	04/04/2018	NORRIS, GREGORY L	27836 SAN JOSE CT	40-24-14-301-048	\$140.00	\$0
Work Description: -(1) Stack -(1) Sink -(1) Disposal -(1) Dishwasher						
PP180014	04/04/2018	LUTHER, RONNI RENEE	19070 W GLENWOOD BLVD	40-24-14-181-007	\$155.00	\$0
Work Description:						

- (1)Shower
- (1)Hose Bib
- (1) Lavatory
- (1)Water closet
- (1) water dist size

PP180015	04/09/2018	NYE, DANIEL	18610 SAN DIEGO BLVD	40-24-14-405-010	\$95.00	\$0
Work Description: -(1) Tub -(1) Floor Drain -(1) Water Distribution Size						
PP180016	04/20/2018	BERNS, PHILLIP	18741 ROSELAND BLVD	40-24-14-202-004	\$90.00	\$0
Work Description: -Sprinkler						
PP180017	04/23/2018	MOORE, KENNETH	17590 RAINBOW DR	40-24-24-153-026	\$55.00	\$0
Work Description: -Water Heater						
PP180018	04/30/2018	BURCH-TAYLOR, DOLORES	18761 SAN QUENTIN DR	40-24-14-404-007	\$175.00	\$0
Work Description: -1 Sink -1 Tub -1 Shower -4 Lavatory -3 Water Closet						

Total Permits For Type: 6
Total Fees For Type: \$710.00
Total Const. Value For Type: \$0

Right of Way Construction

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PROW-180003	04/16/2018	PHILLIPS, INIKA	18184 KILBIRNIE AVE	40-24-23-277-020	\$1,250.00	\$0
Work Description: renewal-short side. Consumers Energy will retire the old 1/2" A-TRODE gas service and install a new 3/8" plastic service from gas main located 18' NORTH of centerline in greenspace. No pavement breaks, no lane closures, and no boring under the road required.						

Total Permits For Type: 1

Total Fees For Type: \$1,250.00
Total Const. Value For Type: \$0

Sign

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PS180005	04/25/2018	Solomon Property Holdings, LLC	18181 W 12 MILE RD	40-24-14-227-046	\$65.00	\$2,920

Work Description: -Erect Wall Sign

Total Permits For Type: 1
Total Fees For Type: \$65.00
Total Const. Value For Type: \$2,920

Report Summary

Permit.DateIssued Between
4/1/2018 12:00:00 AM AND
4/30/2018 11:59:59 PM AND
Permit.Status = ISSUED AND
Permit.AmountPaidTotal <= 50,000

Grand Total Fees: \$5,576.00
Grand Total Permits: 28
Grand Total Const. Value: \$95,262

Enforcement List

Closed

INOPERABLE VEHIC

	Address		Filed	Status	
E18-0089	18741 SAN JOSE BLVD	White GMC Envoy Minnesota Plate 954PTA Parked in drive flat tires inoperable	04/06/18	Discovered	
E18-0090	27731 LATHRUP BLVD	Chevy SUV in drive flat tires	04/06/18	Resolved	04/13/18
E18-0094	17616 RAINBOW DR	2 Vehicles Chevy Lic. DMM 8848 and Chrysler Lic # CAD2427. Remove inoperable vehicles	04/13/18	Resolved	04/25/18
E18-0095	17415 AVILLA BLVD	White Pontiac Lic # DRJ 3104 Plate invalid vehicke has flat tires remove vehicle	04/13/18	Resolved	04/20/18
E18-0096	18250 W GLENWOOD BLVD	Red Cadilac Lic # BTU 4843 Invalid plate inoperable. Remove vehicle	04/13/18	Resolved	04/25/18
E18-0097	18786 SAN QUENTIN DR	2 inoperable vehicles Bronco Lic CJL 2125 and Mustang Florida plate IHS X46. Remove vehicles	04/13/18	Resolved	05/09/18
E18-0098	18571 SAN DIEGO BLVD		04/13/18	Discovered	

05/18/18

Enforcement List

Closed

		vehicle			
E18-0099	27490 GOLDENGATE W DR	Invalid plate inoperable Jag Lic # CBM 8792 Remove vehicle	04/13/18	Discovered	
E18-0100	27851 RACKHAM DR	Inoperable vehicle stored in public view remove vehicle	04/13/18	Discovered	
E18-0101	27363 RAINBOW CIR	Buick inoperable in drive Lic ARR 744 remove vehicle	04/13/18	Resolved	05/02/18
E18-0102	27651 MORNINGSIDE PLZ	Inoperable lincoln stored in drive. Remove vehicle	04/13/18	Discovered	
E18-0104	27230 RED RIVER DR	Storage of inoperable vehicle flat tire on Buick. Remove vehicle	04/13/18	Resolved	04/27/18
E18-0105	19067 RAINBOW DR	Second offense inoperable no license Pontiac van stored in drive. Remove van	04/13/18	Discovered	
E18-0109	18950 HAMPSHIRE ST	Saturn Vue Lic BPD 2275 Inoperable flat tire remove vehicle	04/13/18	Resolved	05/04/18
E18-0110	18180 CORAL GABLES AVE		04/13/18	Resolved	05/02/18

05/18/18

Enforcement List

Closed

lot and grass many
inoperable or on jack
stands. No valid plate on
mini van. Remove all
vehicles

E18-0111	18660 MIDDLESEX AVE	2 inoperable vehicles Ford Escape Lic 8KR M27 and White Chevy Pu Lic DJF 1056 Remove vehicles	04/13/18	Discovered
----------	---------------------	--	----------	------------

Category Total 16

ITEMS IN R. O. W.

	Address		Filed	Status	
E18-0084	28471 ELDORADO PL	neighbor reports fallen tree/branch across sidewalk near intersection with Wiltshire	04/04/18	No Cause for Action	04/04/18

Category Total 1

OTHER

	Address		Filed	Status
E18-0085	28035 SOUTHFIELD RD		04/04/18	Inspection Scheduled

Enforcement List

Closed

this building Parking lot in
disrepair sign installed no
permit issued

Category Total 1

PROPERTY MAINTEN

	Address		Filed	Status	
E18-0083	17651 Twelve Mile	nearby resident complains of rooftop maintenance occurring at night -- outside of hours allowed by ordinance	04/03/18	Resolved	04/13/18
E18-0086	18741 SAN JOSE BLVD	draining water from rear yard accros sidewalk with hose	04/04/18	Resolved	05/09/18
E18-0087	18239 W 12 MILE RD	Dumpster enclosure damaged	04/04/18	No Cause for Action	04/25/18
E18-0088	18181 W 12 MILE RD	Parking lot in disrepair. Need to resurface and stripe	04/04/18	Discovered	
E18-0091	28935 SOUTHFIELD	Damaged north end of building car drove into side of building	04/06/18	Resolved	04/13/18

05/18/18

Enforcement List

Closed

E18-0092	18239 W 12 MILE RD	<p> <small> NISSEH DIVES at 10410 Roseland and states the above establishment(ICA) on 12 mile rd is dumping trash over the wall onto her property. She said the lot and ditch is covered in trash and would like something done </small> </p>	04/09/18	Problem Reported	
	Kristen B				
E18-0093	27236 SOUTHFIELD RD	caller reports dumpster overflowing and enclosure in disrepair	04/13/18	Inspection Scheduled	
E18-0113	27775 LATHRUP BLVD	Tree limb down	04/20/18	Resolved	04/25/18
E18-0114	28081 SOUTHFIELD RD	Parking lot specificaly drive to south torn up needs repair	04/25/18	Discovered	
Category Total		9			

TRAILER IN YARD

	Address		Filed	Status
E18-0115	27250 RAINBOW DR	Second offense remove trailer only allowed on site for 24 hours to load or unload	04/27/18	Discovered

Enforcement List

Closed

Category Total 1

VACANT HOME

	Address		Filed	Status	
E18-0117	17543 RAMSGATE DR	Registration paid for and filed 4/27/18	04/27/18	No Cause for Action	05/02/18

Category Total 1

VEHICLE STORAGE

	Address		Filed	Status	
E18-0103	27601 MORNINGSIDE PLZ	Vehicle parked on grass no valid plate inoperable. Remove vehicle	04/13/18	Discovered	
E18-0106	19125 RACKHAM DR	Storage of Ford Taurus lic # 5LE E90 no valid plate inoperable remove vehicle	04/13/18	Discovered	
E18-0107	27220 RAINBOW DR	Second Offense Vehicle Storage Blue Suzuki no valid plate. Remove vehicle	04/13/18	Resolved	05/04/18
E18-0108	18776 CAMBRIDGE BLVD		04/13/18	Resolved	04/25/18

Enforcement List

Closed

Cadillac Lic # ATA 909
Remove vehicle

E18-0116 18755 SARATOGA BLVD Inoperable vehicle stored 04/27/18 Discovered
in public view

Category Total 5

WORK W/O A PERMIT

	Address		Filed	Status	
E18-0112	27680 LATHRUP BLVD	Instalation of deck ontop of garage. No permits	04/18/18	Resolved	04/27/18

Category Total 1

Records: 35

Enforcement.CodeOfficer = Jim
Wright AND
Enforcement.DateFiled Between
4/1/2018 12:00:00 AM AND
4/30/2018 11:59:59 PM

CITY OF LATHRUP VILLAGE
NOTICE OF F.Y. 2017-18 PUBLIC HEARING

Notice is hereby given that a public hearing will be held on the FY 2017-18 Projected Budget on May 15, 2017 at 7:00 p.m. in the City Council Chambers located in the upper level of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.”

The complete budget is on file in the office of the City Clerk for public inspection during office hours and is summarized as follows:

- General Operating Fund \$3,939,398
 Including Government Services, Administration, Building & Grounds,
 Public Safety, Public Services, Refuse Collection, Contingencies, and
 Library.
- Water Department \$775,733
- Sewer Department \$1,334,237
- Debt Retirement \$125,467
- Capital Acquisitions \$91,500

- Total - All Funds\$6,319,187



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: **May 21, 2018**

RE: **Agenda Item 11.A.**

MOTION TO ADOPT FISCAL YEAR 2018/19 STREET PROJECTS

Background:

The City Council Held a Study Session on April 16, 2018 and a Special Meeting on May 7, 2018, and discussed the Fiscal Year 2018/19 Street Projects. The recommendation for the Fiscal Year 2018/19 Street Projects are the Rackham Triangle (\$203,992, with a \$14,035 reimbursement from the Oakland County Local Road Improvement Program) and Roseland (Southfield-Lathrup: \$82,210) and Roseland (Lathrup-dead end: \$46,570). The total project cost is estimated at \$332,772. The net projected cost, less the reimbursement from the Oakland County Local Road Improvement Program is \$318,737.

Suggested Motion:

To Adopt the attached Resolution affirming the Fiscal Year 2018/19 Street Projects.

Motion by _____, Seconded by _____,

CITY OF LATHRUP VILLAGE, MICHIGAN

RESOLUTION TO ADOPT FISCAL YEAR 2018/19 STREET PROJECTS

WHEREAS the revenues for the Local Street Fund are based on a distribution formula established by the State of Michigan, under the provisions of Act 51 of the Public Acts of 1951, as amended. The City of Lathrup Village calculates its projected revenues based on population and the 21.14 miles of local streets; and

WHEREAS additional revenues for local streets are based on transfers from the General Fund, Major Streets and Special Assessments, if applicable; and

WHEREAS the City Council Held a Study Session on April 16, 2018 and a Special Meeting on May 7, 2018, and discussed the Fiscal Year 2018/19 Street Projects.

WHEREAS the City Council received information from the City’s Engineering firm regarding current street surface rating and residents. The Planned Road Repaving Program 2016-2021 was reviewed; and

WHEREAS the following streets have been identified for the Fiscal Year 2018/19 Street Projects:

STREET	FROM	TO	PROJECTED COST	
Rackham	Sunnybrook	Rackham	\$ 28,037	
Rackham	Rackham	Rainbow	\$ 33,739	
Rackham	Rackham	Sunnybrook	\$ 17,741	
Rainbow	Sunnybrook	Cambridge	\$ 43,111	
Rainbow	Cambridge	Rackham	\$ 15,787	
Sunnybrook	Rackham	Rackham	\$ 23,284	
Sunnybrook	Rainbow	Rackham	\$ 28,258	
2018/19 Rackham Triangle				<u>\$ 189,957</u>
Roseland	Southfield	Lathrup	\$ 82,210	\$ 82,210
Roseland	Lathrup	dead end	\$ 46,570	\$ 46,570
TOTAL COSTS				<u><u>\$ 318,737</u></u>

NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council approves the Fiscal Year 2018/19 Street Projects to include the Rackham Triangle (\$203,992, with a \$14,035 reimbursement from the Oakland County Local Road Improvement Program); Roseland (Southfield-Lathrup: \$82,210); and Roseland (Lathrup-dead end: \$46,570). The total project cost is estimated at \$332,772. The net projected cost, less the reimbursement from the Oakland County Local Road Improvement Program is \$318,737.

Adopted this 21st Day of May, 2018.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on May 21, 2018.

Yvette Talley, Clerk



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: **May 21, 2018**

RE: **Agenda Item 11.B.**

MOTION TO ADOPT FISCAL YEAR 2018/19 BUDGET

Background:

Attached is the Annual Resolution to Adopt the Fiscal Year 2018/19 Budget. The revised budget is a result of the City Council's budget study sessions. All required public hearings have been properly noticed and conducted and the Budget is now ready for your approval.

As in the past, one motion will be sufficient to adopt the Resolutions:

- (1) Resolution Adopting Budget
- (2) General Purposes Tax Levy
- (3) Refuse Collection and Disposal Tax Levy
- (4) Downtown Development Authority
- (5) Annual Appropriations Resolution
- (6) Water Rates
- (7) Sewer Rates

Suggested Motion:

To Adopt the Annual Fiscal Year Resolutions for the 2018/19 fiscal year as prepared and submitted by the City Administrator.

Motion by _____, Seconded by _____,

CITY OF LATHRUP VILLAGE

ANNUAL FISCAL RESOLUTIONS

Fiscal Year 2018- 2019

(1) RESOLUTION ADOPTING BUDGET

WHEREAS, the City Administrator has prepared and submitted to the City Council a recommended budget covering the next fiscal year, a public hearing has been held after due notice, and all other Charter requirements for the adoption of an annual budget have been met; and

WHEREAS, a Proposed Budget has been studied, reviewed, modified, reduced to writing, and filed with the City Clerk, which meets with the approval of the City Council and is now ready for adoption in final form;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby adopt the Proposed Budget now on file with the City Clerk, and has been modified to date as being the Budget of the City of Lathrup Village for the fiscal year commencing on the next July 1, 2018; and

BE IT FURTHER RESOLVED that the City Clerk be directed to date and initial such budget document for purposes of identification.

(2) GENERAL PURPOSES TAX LEVY

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property for general municipal purposes;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the City at the rate of 18.9571 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$2,438,092 more or less) to be used for general municipal purposes; that this levy is made pursuant to the authority of Section 9.1 of the Charter and is exclusive of, and in addition to, all other special purpose levies for such year.

(3) REFUSE COLLECTION AND DISPOSAL TAX LEVY

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property to defray the costs of collecting and disposing of "garbage" (in this City termed "refuse"),

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the City at the rate of 2.8435 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy

being calculated to raise the sum of \$365,705 more or less) to be used to pay the cost of establishing and maintaining a system for the collection and disposal of refuse; that this levy is made pursuant to the statutes in such case made and provided, and specifically 1917 PA 298, 1947 PA 179, and MSA 5.2681, all as amended to date.

(4) DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS, the City council has adopted a budget for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property within the City's Downtown Development Authority District, as recommended and submitted by the Downtown Development Authority;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the Downtown Development Authority District at a rate of 0.9999 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$40,000 more or less) to be used exclusively for Downtown Development Authority purposes.

(5) ANNUAL APPROPRIATIONS RESOLUTION

WHEREAS, the City Council has adopted a budget for the next fiscal year which is now on file with the City Clerk,

NOW, THEREFORE, BE IT RESOLVED that the Council does hereby appropriate the following sums for the following purposes for the fiscal year commencing the next July 1st:

Government Services & Library	\$ 449,211
Administration	\$ 572,823
Buildings and Grounds	\$ 114,928
Public Safety	\$2,056,636
Public Services/Refuse	\$ 494,836
Recreation	\$ 121,816
Contingencies/Capital Reserves	\$ 239,520
Street Maintenance	\$ 733,152
Water	\$1,124,340
Sewer	\$1,462,637
Debt Service	\$ 122,297
Capital Acquisitions	\$ 94,100
Downtown Development Authority	\$ 162,789
Total	\$7,749,086

(6) WATER RATES

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs to operate the water system of the City hereinafter detailed,

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual fee of \$39.38 per thousand cubic feet on all water customers of the City commencing the next July 1st; that said fee is set pursuant to Sections 78-222 and 34-491 of the Code of Ordinances for the City of Lathrup Village.

(7) SEWER RATES

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs to operate the sewer system of the City hereinafter detailed,

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual fee of \$81.70 per thousand cubic feet on all sewer customers of the City as well as necessary surcharges for certain wastewater imposed upon the City by the Evergreen-Farmington Sewage Disposal System commencing the next July 1st; that said fee is set pursuant to Sections 78-383, 34-496, and 34-487 of the Code of Ordinances for the City of Lathrup Village.

MILLAGE RATE BREAKDOWN AND RESULTING REVENUES - 18-19

MILLAGE TYPE	AUTHORIZED MAXIMUM	17-18 HEADLEE MAXIMUM	18-19 HEADLEE MAXIMUM	F.Y. 17-18	F.Y. 18-19	REVENUE PRODUCED	REVENUE NEEDED	DIFFERENCE
General Operating	19.0000	18.3342	17.9571	17.2204	16.8264	2,164,060	2,161,509	2,551
General Op Sewer				0.0000	0.0000	0	0	0
General Surplus				0.0000	0.0000	0	0	0
Streets				1.1138	1.1307	145,420	145,420	0
Total	19.0000	18.3342	17.9571	18.3342	17.9571	2,309,481	2,306,931	2,550
Refuse	3.0000	2.9001	2.8435	2.9001	2.8435	365,705	361,000	4,705
Library	1.0000	1.0000	1.0000	1.0000	1.0000	128,611	128,611	0
Debt Service	N/A	N/A	N/A	0.0000	0.0000	0	0	0
TOTALS	23.0000	22.2343	21.8006	22.2343	21.8006	2,803,797	2,796,540	7,257

18.9571

2,438,092

MILLAGE RATE BREAKDOWN AND RESULTING REVENUES - 18-19

MILLAGE TYPE	AUTHORIZED MAXIMUM	17-18 HEADLEE MAXIMUM	18-19 HEADLEE MAXIMUM	F.Y. 17-18	F.Y. 18-19	REVENUE PRODUCED	REVENUE NEEDED	DIFFERENCE
General Operating	20.0000	19.3342	18.9571	19.3342	18.9571	2,438,092	2,435,542	2,550
Refuse	3.0000	2.9001	2.8435	2.9001	2.8435	365,705	0	365,705
Debt Service	N/A	N/A	N/A	0.0000	0.0000	0	0	0
TOTALS	23.0000	22.2343	21.8006	22.2343	21.8006	2,803,797	2,435,541	368,255

**CITY OF LATHRUP VILLAGE
SUMMARY OF EXPENDITURES BY FUND AND SOURCE
FY 2018-19**

DEPARTMENT	ACTUAL FY 16-17	BUDGETED FY17-18	ESTIMATED FY 17-18	ACTUAL 2/28/2018	PROJECTED FY 18-19	INCREASE (DECREASE)
GOVERNMENT SERVICES	493,048	443,940	466,801	286,552	449,211	5,271
ADMINISTRATION	460,417	490,781	133,276	327,295	572,823	82,042
BUILDING AND GROUNDS	111,688	113,928	117,428	76,182	114,928	1,000
POLICE DEPARTMENT	1,969,039	2,060,567	1,850,204	1,346,078	2,056,636	(3,931)
DPS- LEAF & REFUSE COLLECTION	449,247	472,738	361,846	292,679	494,836	22,098
RECREATION	112,034	131,676	78,108	91,103	121,816	(9,860)
CONTINGENCIES & CAPITAL FUND	230,678	225,769	225,769	225,769	239,520	13,751
Total - General Fund	3,826,151	3,939,399	3,233,432	2,645,658	4,049,771	110,372
MAJOR STREETS FUND	581,682	812,787	772,937	729,906	214,917	(597,870)
LOCAL STREETS FUND	246,844	346,140	391,440	300,049	518,235	172,095
WATER FUND	891,649	775,733	714,050	466,932	1,124,340	348,607
SEWER FUND	1,130,361	1,334,236	1,286,305	716,760	1,462,637	128,401
DEBT SERVICE FUND	124,327	125,467	125,467	125,467	122,297	(3,170)
CAPITAL ACQUISITIONS	45,188	91,500	-	191,000	94,100	2,600
Total Expenditures - All Funds	6,846,202	7,425,262	6,523,631	5,175,772	7,586,297	161,035
DDA	264,682	132,670	148,511	107,551	162,789	30,119
TOTAL FY 2018-19	7,110,884	7,557,932	6,672,142	5,283,323	7,749,086	191,154

SEWER RATE REVIEW

CALCULATION FORMULA	FY 17-18	FY 18-19	\$ INC.	% INC.
DETROIT/EVERGREEN FARM.	53.77	55.01	1.24	2.31%
LOOK BACK ADJUSTMENT	0.00	0.00	0.00	0.00%
EXCESS FLOW CHARGE	0.00	0.00	0.00	0.00%
OPERATIONS & MAINTENANCE	12.75	12.75	0.00	0.00%
DEBT SERVICE	7.69	7.69	0.00	0.00%
CITY	6.25	6.25	0.00	0.00%
TOTAL	80.46	81.70	1.24	1.541%

FY 18-19 REVENUE REQUIREMENTS SEWER

REVENUE SOURCE	FY 17-18	FY 18-19	INC./(DEC.)	% INC.
SALES/DISPOSAL	1,099,927	1,122,651	22,724	2.07%
PENALTIES	43,000	43,000	0	0.00%
INTEREST	1,700	1,700	0	0.00%
INDUSTRIAL SURCHARGE	43,000	43,000	0	0.00%
TRANSFER IN - GENERAL FUND	0	0	0	
CAPITAL PROJECTS	233,657	233,657	(1)	0.00%
DEBT SERVICE	140,927	140,927	(0)	0.00%
			0	
TOTALS	1,562,211	1,584,934	22,723	1.45%
REQUIRED RATES	78.50	81.70	3.20	4.08%

Expenditures: 1,459,703 1,584,934

2011-12 and after EF Rate Based on 100% Sewer Flows

Rate Comparisons	2014-15	2015-16	2016-17	2017-18	2018-19
Water Rates	36.39	36.39	38.73	38.61	39.38
Percent Increase	-3.37%	0.00%	6.43%	-0.31%	1.99%
Sewer rates	73.01	73.01	78.5	78.50	81.70
Percent Increase	9.0%	9%	3.92%	0.00%	4.08%

Combined Rate	109.40	109.40	117.23	117.11	121.08
Overall Percent Increase	14%	14%	3.58%	-0.10%	3.39%

WATER RATE REVIEW

WATER	DETROIT	SOCWA	CITY	CAPITAL	TOTAL
WATER RATE - 17-18	0.00	15.43	15.00	8.21	38.64
WATER RATE - 18-19	0.00	15.67	15.50	8.21	39.38
INC./(DEC.) IN \$	0.00	0.24	0.50		0.74
INC./(DEC.) IN %	#DIV/0!	1.56%	3.33%		1.92%

**FY 18-19
REVENUE REQUIREMENTS
WATER**

REVENUE SOURCE	FY 17-18	FY 18-19	INC./(DEC.)	% INC.
SALES	518,892	571,221	52,329	9.161%
PENALTIES	25,000	25,000	0	0.000%
INTEREST	3,000	3,000	0	0.000%
METER CHARGE	67,844	70,556	2,712	3.844%
CAPITAL PROJECTS	139,997	150,456	10,459	6.952%
MISC	21,000	21,000		
TOTALS	775,733	841,234	65,501	8.44%
REQUIRED RATES	38.64	39.38	0.74	1.88%



Lathrup Village
Downtown Development Authority
Proposed 2018-2019 Budget



Table of Contents

Mission	3
Activities	4
DDA Revenue Sources	5
2018-2019 Budget: Revenue Summary	6
DDA Revenue 2010 through 2018.....	7
2018-2019 Revenues	7
2018-2019 Expenditures.....	8
2018-2019 Expenditures Summary	10
History of Expenditures and Revenues.....	12
Fund Balance	13
Recap of 2017-2018.....	14
Looking Forward	15



Mission

The Lathrup Village Downtown Development Authority’s mission is to undertake public improvements that have the greatest impact to strengthen the downtown area and attract new investments. To serve this mission, the DDA is dedicated to combining public and private resources for the physical and economic development of properties located within the district borders.

Board of Directors

Ryan Hertz, Chair

Bobbi Lovins, Vice Chair

Kelly Garrett, Mayor

Jet Dhaliwal

Vernon English

Sheryl Mitchell, City Administrator

Fred Prime

Dan Sugg

Sam Surnow

Dan Verderbar



Activities

In the recent past, the DDA’s activities include hosting events, business development, streetscaping, and funding the construction of parking lots. This range demonstrates the authority’s desire to create a business-friendly environment while transforming the commercial corridor into a destination.

Streetscaping and Beautification

The enhancement of “curb appeal” is a DDA priority. However, Southfield Road poses many challenges: Its width, lack of curbs, lack of crosswalks, and the stormwater ditch system. The Road Commission for Oakland County’s (RCOC) hoped-for redevelopment of Southfield Road allows for the possibility that these items will be addressed. The Federal Highway Administration (FHWA) is expected to release its findings in spring 2018, and this may provide a more precise timeline for Southfield Road redevelopment. Historically, the general consensus among DDA directors is that resources will be committed to streetscaping when RCOC’s redevelopment nears completion. The DDA is seeking to reestablish a two-person “street crew” that will concentrate on cleanup efforts.

Business Development

Lathrup Village offers great opportunities for small business startups. Space is affordable and major transportation arteries are accessible. Attracting new business and retaining current business is – and will continue to be – a focus that is reflected in the proposed budget through the reintroduction of sign and façade improvement grants.

Farmers Market

This is the market’s eighth year. Lathrup recently hired a new recreation coordinator/market manager who is exploring ways to grow the market, which will again be held on Wednesdays.

Events

DDA-sponsored events include the annual Southfield Corridor Cleanup and Food Truck Fridays, which will enter its third year. The Detroit Institute of Arts’ Inside/Out program is coming to Lathrup – both within and outside the DDA – in summer 2018. Grand opening ribbon-cuttings occur regularly throughout the year. New in 2018 is the Hortulus Gardens pop-up garden center on the north parking lot of Annie Lathrup School.



DDA Revenue Sources

Tax Increment Financing (TIFA-CAPTURE TAXES): Tax increment Financing is the DDA’s largest funding source. This funding mechanism captures increases in taxable value for the DDA. Since the Great Recession taxable value – and the DDA’s revenue – declined dramatically. Some properties even dipped below their base valuation, which is the value of the properties when the DDA was established in 1998 and 1999. The DDA captured no revenue from said properties.

DDA Millage (TAX COLLECTED OTHER): The DDA also levies a millage on properties within its boundaries. This is the DDA’s second largest funding source – 1.9 mils for every dollar of taxable value in the DDA District. Often, as property values increase, the Headlee Amendment requires millage rates to roll back to not exceed the rate of inflation. This year, there is a modest roll-back of the millage rate.

Special Assessment: There is an ongoing payment to the DDA for the reimbursement of construction costs for the public-private parking lot to the west of the building.

Investment Interest: The DDA earns interest on its saved fund balance.

Farmers Market: Revenue from the Farmers Market comes primarily from booth fees, tent rentals and sponsorships.

Main Street Revenues: Revenue from Main Street comes primarily event registrations, fundraising and sponsorships.

Miscellaneous Revenues: This is comprised of personal property taxes paid to the state and passed on to the DDA.



2018-2019 Budget: Revenue Summary

LATHRUP VILLAGE						
DOWNTOWN DEVELOPMENT AUTHORITY						
FY 2018-19						
REVENUES	ACTUAL FY 16-17	BUDGETED FY17-18	ESTIMATED FY 17-18	ACTUAL 2/28/2018	PROJECTED FY 18-19	INCREASE (DECREASE)
TIFA-CAPTURE TAXES	76,713	75,000	80,286	17,095	80,000	5,000
TAX COLLECTED OTHER	37,604	37,670	33,964	4,872	40,000	2,330
SPEC ASSESSMENT - REVENUE	1,800	1,800	1,800	1,800	1,800	-
INVESTMENT INTEREST	7,353	7,200	9,649	8,649	8,500	1,300
FEDERAL/STATE GRANTS	12,500	-	-	-	-	-
FARMERS MARKET	1,076	6,000	1,000	-	1,910	(4,090)
MAIN STREET REVENUES	-	5,000	-	-	1,100	(3,900)
MISC. REVENUES				8,147		
Total Revenues	137,045	132,670	126,699	40,563	133,310	640

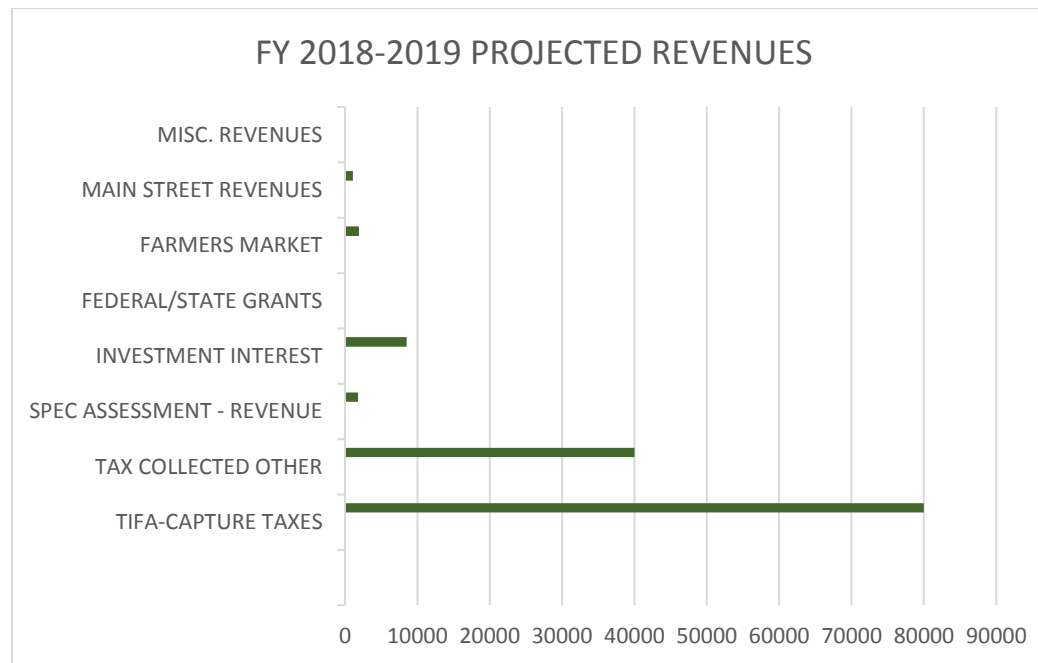


DDA Revenue 2010 through 2018

Revenues have significantly declined since their peak in 2009. Since that time, DDA revenues have been reduced by more than 50 percent due to the devaluation of commercial property (see chart on Page 12). In 2015, revenues began to slightly improve. As this decade nears its end, commercial property values are expected to increase, but not at the quick pace at which they decreased during the Great Recession.

2018-2019 Revenues

TIF capture comprises more than half of the DDA’s revenue. Over time, the DDA has reached out to diversify its revenues. At this time, these alternate revenue sources are by no means capable of generating a surplus for the authority, but rather offset some of the existing costs. It is important that new potential sources of revenue be explored if the DDA hopes to remain effective.





2018-2019 Expenditures

Salary & Wages: The DDA pays the salary and fringe benefits for the executive director and a small percentage of the city administrator's and treasurer's salaries.

Employee Taxes & Benefits: The DDA pays the taxes and benefits for the executive director and a small percentage of the those items for the city administrator and treasurer.

Part Time Seasonal Crew: The DDA employs a two-person crew to performance maintenance in the district.

Legal Services: This fund covers the costs of legal advice and/or the drafting of agreements.

Office Supplies: This fund covers costs of paper, ink, etc.

Tax Tribunal Returns: Each year, the DDA sets aside approximately \$2,000 for the Tax Tribunal refunds.

Auditing & Accounting: Each year, the DDA sets aside approximately \$800 for these financial services.

Training and Memberships: Training sessions and memberships are important for staff and DDA directors to sharpen skills, learn about latest trends and research, and building social capital for the city.

Main Street Program: As a Main Street community, Lathrup Village receives benefits and services from Main Street Oakland County (MSOC). Expenses include enrollment fees for training sessions, the national membership fee and conference costs. Moreover, MSOC considers budgets for each Main Street Committee (three in Lathrup Village's case: Promotions, Design and Economic Vitality) as important factors when evaluating a community's re-certification and level of service in its program. This fiscal year, **each committee** will have a designated budget reflected in this fund. In addition, this line item includes money for a business beautification award program.

Streetscaping: Investing in the DDA district includes the maintenance of the two gateway gardens/signs in the district. This fund may cover other street improvements in the district.



2018-2019 Expenditures (continued)

Planning/Consulting Fees: This is a monthly fixed retainer cost.

Farmers Market: The DDA dedicates a significant amount of its budget to the Lathrup Village Farmers Market. The DDA pays 25 percent of the staff costs for the recreation coordinator for Farmers Market activities. Additional expenditures include supplies and marketing.

Printing/Publication Costs: This includes expenditures for advertising and marketing of the DDA and its events.

Postage Fees: Expenditures for mailing DDA-related items.

Repairs & Maintenance: This fund reflects investment in the DDA district and is used for paying electricity bills for the streetlights within the district.

Miscellaneous Expenditures: This includes general and/or unanticipated costs, as well as general board of directors' costs.

Depreciation Infrastructure: This is related to the annual audit regarding infrastructure – primarily alleys – in the DDA district and is typically determined well after the budgeting process.

Capital Expenditure: This fund would include investments in the DDA district in the form of equipment purchases or maintenance.

Sign Grant Program: As a Main Street community, Lathrup Village receives benefits and services from Main Street Oakland County (MSOC). The sign grant is being reinstated this fiscal year because MSOC views it as an investment in the DDA, and an important factor when evaluating a community's re-certification and level of service.

Façade Grant Program: As a Main Street community, Lathrup Village receives benefits and services from Main Street Oakland County (MSOC). The façade grant is being reinstated this fiscal year because MSOC views it as an investment in the DDA, and an important factor when evaluating a community's re-certification and level of service.

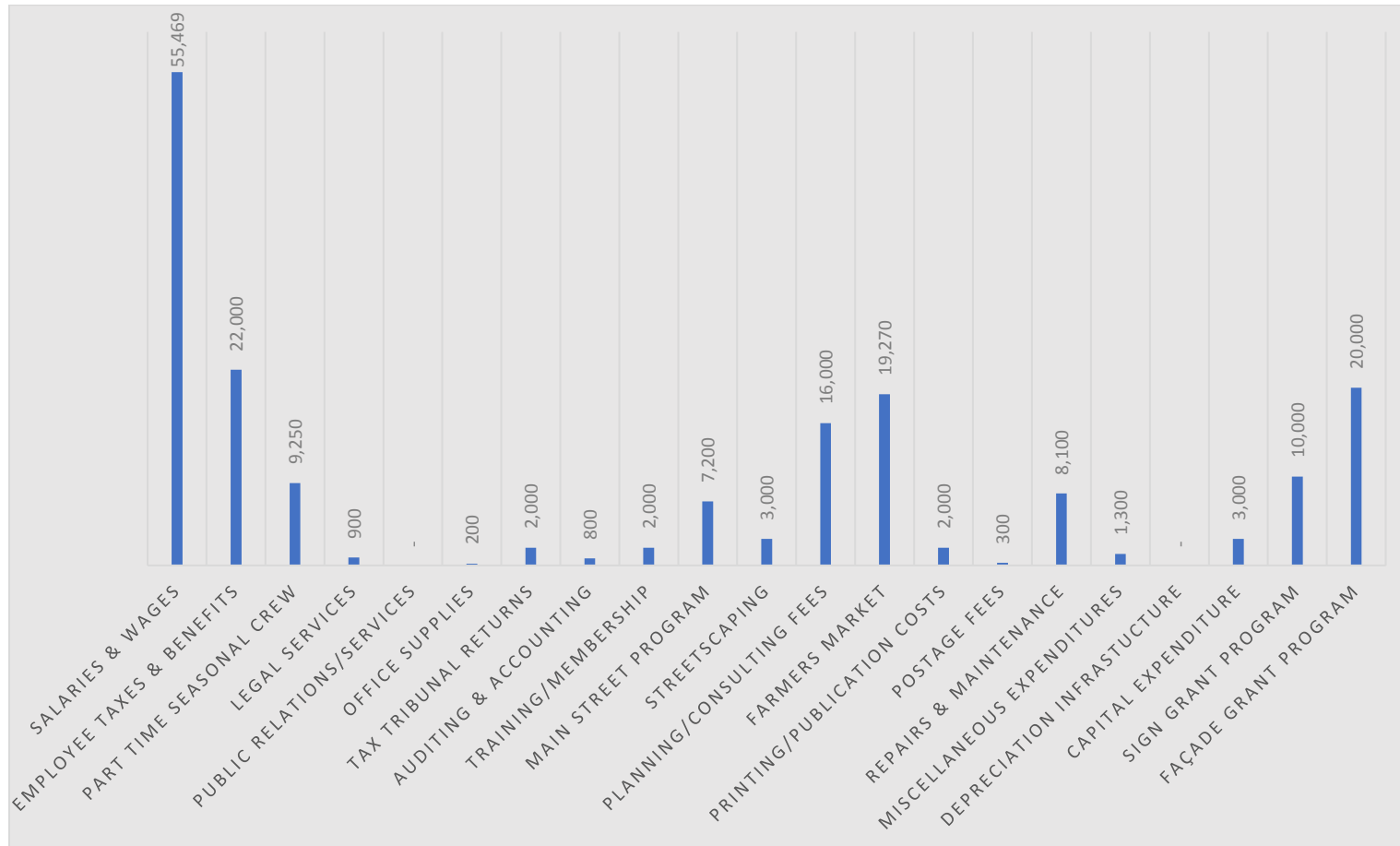


2018-2019 Expenditures Summary

EXPENDITURES	ACTUAL FY 16-17	BUDGETED FY17-18	ESTIMATED FY 17-18	ACTUAL 2/28/2018	PROJECTED FY 18-19	INCREASE (DECREASE)
SALARIES & WAGES	59,480	57,045	53,853	35,045	55,469	(1,576)
EMPLOYEE TAXES & BENEFITS	28,707	17,906	21,885	16,207	22,000	4,094
PART TIME SEASONAL CREW	-	-	-	-	9,250	
LEGAL SERVICES	65	1,000	-	-	900	(100)
PUBLIC RELATIONS/SERVICES	2,006	-	-	-	-	-
OFFICE SUPPLIES	138	300	-	-	200	(100)
TAX TRIBUNAL RETURNS	-	2,000	2,000	-	2,000	-
AUDITING & ACCOUNTING	800	800	800	-	800	-
TRAINING/MEMBERSHIP	2,299	1,120	1,120	1,120	2,000	880
MAIN STREET PROGRAM	6,370	831	6,514	6,039	7,600	6,769
STREETSCAPING	10,238	1,000	3,000	2,090	3,000	2,000
PLANNING/CONSULTING FEES	33,734	15,600	15,600	13,510	16,000	400
FARMERS MARKET	31,062	24,268	24,268	13,307	19,270	(4,998)
PRINTING/PUBLICATION COSTS	1,235	1,000	1,989	2,189	2,000	1,000
POSTAGE FEES	-	300	-	-	300	-
REPAIRS & MAINTENANCE	23,001	6,000	8,031	8,031	8,100	2,100
MISCELLANEOUS EXPENDITURES	1,274	500	1,300	1,180	1,300	800
DEPRECIATION INFRASTRUCTURE	46,914			-		
CAPITAL EXPENDITURE	3,359	3,000	8,151	8,151	3,000	
SIGN GRANT PROGRAM	14,000	-	-	683	10,000	10,000
FAÇADE GRANT PROGRAM	-	-	-	-	20,000	
	-	-	-	-	-	-
TOTAL EXPENDITURES	264,682	132,670	148,511	107,551	163,189	30,519



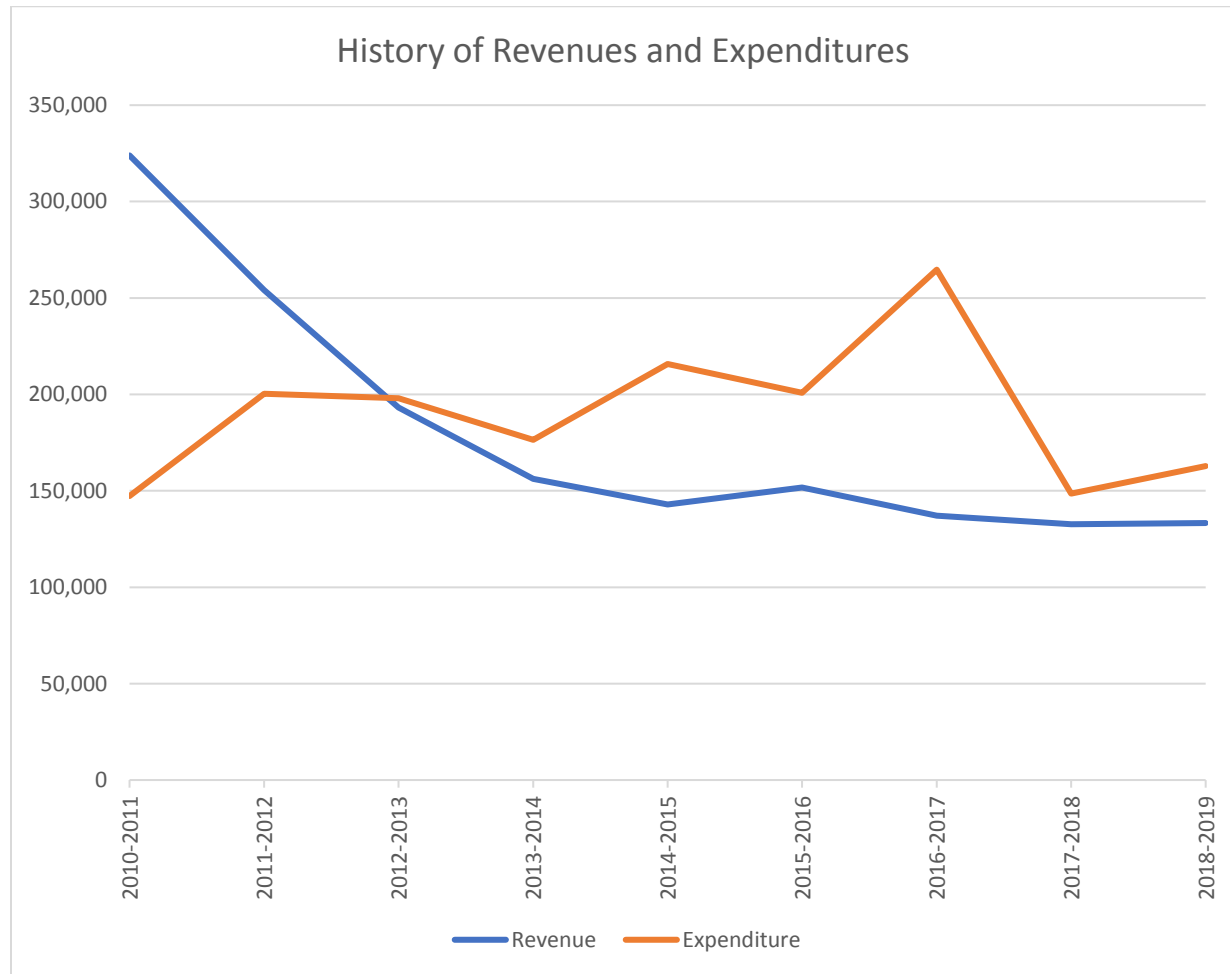
2018-2019 Expenditures Summary





History of Expenditures and Revenues

History of Expenditures and Revenues		
Fiscal Year	Revenue	Expenditure
2010-2011	323,943	147,303
2011-2012	254,118	200,418
2012-2013	193,228	198,028
2013-2014	156,217	176,392
2014-2015	142,843	215,848
2015-2016	151,691	200,782
2016-2017	137,045	264,682
2017-2018	132,670	148,511
2018-2019	133,310	162,789



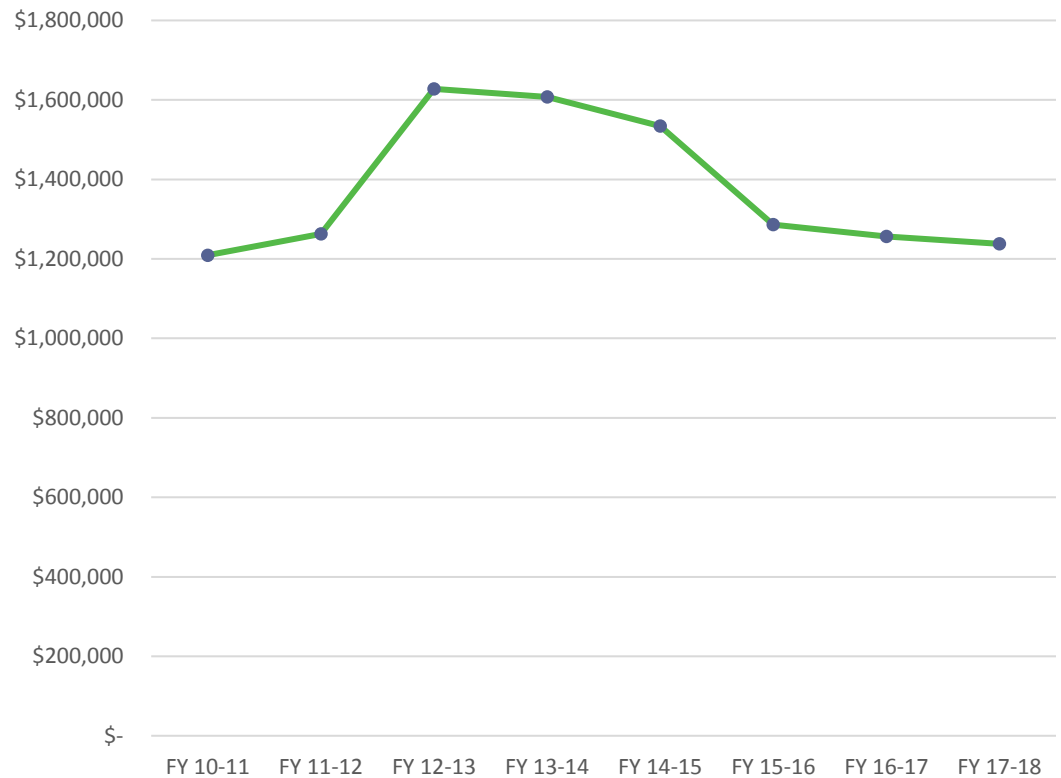


Fund Balance

Over the years, declining revenues and increasing expenditures have placed a strain on the DDA’s fund balance. Built up over the years when revenues were much higher, the last few years have experienced a decline in the DDA’s fund balance as it strives to maintain levels of service with scarce resources. Efforts are being made to reduce the reliance upon fund balance, however the sustainable solution to this problem is to seek new and additional revenue sources and work to improve commercial property values.

Historical Fund Balance	
Fiscal Year	Fund Balance
FY 10-11	\$ 1,209,248
FY 11-12	\$ 1,262,948
FY 12-13	\$ 1,627,708
FY 13-14	\$ 1,607,533
FY 14-15	\$ 1,534,528
FY 15-16	\$ 1,286,278
FY 16-17	\$ 1,256,738
FY 17-18	\$ 1,237,849

Fund Balance: FY 10-11 to FY 17-18





Recap of 2017-2018

Staff Transition

Staff changes occurred this fiscal year. The previous economic development director resigned in August 2017 and an interim director was named the following month. The parks and recreation coordinator/market master resigned in January 2018 and a replacement was hired in March. While turnover temporarily hindered momentum, staffing is now leveled and the district is moving forward.

Food Truck Fridays

The 2016 Food Truck Fridays program encompassed 6 Fridays in September and October and was staged in the City Hall parking lot near the pavilion. The 2017 Food Truck Fridays program was moved to the Annie Lathrup School Tennis Court “lot,” began in the spring, and was held every Friday through September. The DDA also funded costs for insurance coverage to sell alcohol at the events.

Farmers Market

The 2017 Farmers Market was moved to the Annie Lathrup School Tennis Court “lot.” The market ended approximately one month early due to a drop in vendors and customers.

DDA Street Crew

The DDA hired a two-person, part-time street crew to help with set up, take down and staffing of events, and with general cleanup and maintenance within the district. Both members resigned after working just a few months. Efforts to hire a new crew continue.



Looking Forward

Strategic Planning Session

The DDA board of directors is start the new fiscal year with a strategic planning session conducted by the city planner. This will be a special meeting on a date separate from the regular monthly board meeting. The agenda will include the streetlight addition plan, the personal shopping district plan, and other items.

Southfield Road Reconstruction

The Road Commission for Oakland County (RCOC) has decided on a preferred alternative that has been endorsed through resolution by communities of Beverly Hills, Lathrup Village and Southfield. The Federal Highway Administration (FHWA) is scheduled to release its “Review and Decision” in spring 2018.

Future Development

The DDA can look forward to additional tax revenue in 2019 from two new developments. The Michigan First Credit Union expansion and the Townhomes of Lathrup development are both located on 11 Mile Road within the district.

Main Street Oakland County

Lathrup Village is an associate level community – the lowest rung of Main Street Oakland County’s three-tiered system. The DDA’s goal is to move up the chain to the affiliate and then select levels, thus increasing the services that the program offers. The 2018-2019 fiscal year budget addresses several needs in order for elevation within the program to occur.



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: **May 21, 2018**

RE: **Agenda Item 11.C.**

MOTION TO ADOPT RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

Background:

The Michigan Department of Transportation (MDOT) requires that local municipalities designate a person as the single Street Administrator. Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Suggested Motion:

To Adopt the attached Resolution to designate Sheryl L. Mitchell, City Administrator, as the Street Administrator for the City of Lathrup Village.

Motion by _____, Seconded by _____,

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Financial Operations
Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: 517-373-6266

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____
offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate Sheryl L. Mitchell
_____ as the single Street Administrator for the City or Village of
Lathrup Village _____ in all transactions with the State Transportation Department
as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting
of the governing body of this municipality on the 21st _____ day of
May, 2018 _____

CITY OR VILLAGE CLERK (SIGNATURE)	EMAIL ADDRESS	DATE
	<u>citvclerk@lathrupvillage.org</u>	<u>05/21/2018</u>
STREET ADMINISTRATOR (SIGNATURE)	EMAIL ADDRESS	DATE
	<u>smitchell@lathrupvillage.org</u>	<u>05/21/2018</u>
ADDRESS OF CITY OR VILLAGE OFFICE		P.O.BOX
<u>27400 Southfield Road</u>		
CITY OR VILLAGE	ZIP CODE	PHONE NUMBER
<u>Lathrup Village</u>	<u>48076</u>	<u>(248) 557-2600</u>



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: **May 21, 2018**

RE: **Agenda Item 11.D.**

**MOTION TO APPROVE A BID FOR SALT FOR 2 YEARS, WITH OPTION FOR 3
ADDITIONAL 1-YEAR EXTENSIONS**

Background:

Lathrup Village has been a member of a purchasing consortium for the purchase of salt for the de-icing of roads. On April 24, 2017, the City of Farmington Hills provided notice of the acceptance of the bid to purchase rock salt for ice control purchase from Detroit Salt.

The proposed price for 2018-201 is \$51.14/Ton for 200 tons of salt for Lathrup Village.

The awarded price per ton for the 2-year proposal and past years are shown below:

2019-20	\$52.67	(200 tons)
2018-19	\$51.14	(200 tons)
2017-18	\$56.69	
2015-16	\$53.51	
2014-15	\$47.85	
2013-14	\$46.51	
2012-13	No Bid	(did not participate)
2011-12	\$46.51	

The bid also provides for the purchase of rock salt from Detroit Salt Company for three (3) additional one (1) year extensions at the approved three (3%) percent, per year increase upon the mutual consent of the City of Farmington Hills and Detroit Salt Company, and approval by Lathrup Village City Council.

The summary from Farmington Hills and the tabulation sheets from the bid opening are included on the agenda packet.

Suggested Motion:

To Adopt the attached Resolution to designate Sheryl L. Mitchell, City Administrator, as the Street Administrator for the City of Lathrup Village.

Motion by _____, Seconded by _____,

CITY OF LATHRUP VILLAGE, MICHIGAN
RESOLUTION TO APPROVE DETROIT ROCK SALT BID

WHEREAS the City of Lathrup Village is a member of a consortium for the purchase of rock salt; and

WHEREAS the City of Farmington Hills and associated members published an RFP and received bids. The bid was awarded to Detroit Salt Company; and

WHEREAS the City of Farmington Hills authorized their City Manager to issue a purchase order to Detroit Salt Company for a not to exceed total of 6,500 tons or \$332,410 for fiscal year 2018/19 and an estimated amount of 6,500 tons or \$342,355 for fiscal year 2019/20. In addition, the City Council authorized the City Manager to issue purchase orders for rock salt to Detroit Salt Company for three (3) additional one-year extensions at the approved three (3%) percent/per year increase, upon mutual consent between the City and Detroit Salt Company; and

WHEREAS the bid is a cooperative contract administered by the City of Farmington Hills that includes several other municipalities, including the City of Lathrup Village at 200 tons per year; and

WHEREAS specifications for this bid allow some flexibility in usage, in that, up to 30% increases or decreases in quantity will still maintain the contracted price per ton;

WHEREAS the recommended award to Detroit Salt Company represents a thirteen (13%) percent savings over last year's pricing.

NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council approves entering into the cooperative contract with the City of Farmington Hills and the purchase order with Detroit Salt Company for Rock Salt for fiscal year 2018/19 and 2019/20, with the option to enter into additional one year extensions for three (3) years based on the mutual consent of all parties.

BE IT FURTHER RESOLVED that the Lathrup Village City Administrator is authorized to sign the related documents on behalf of the City of Lathrup Village.

Adopted this 21st Day of May, 2018.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on May 21, 2018.

Yvette Talley, Clerk



DEPARTMENT OF CENTRAL SERVICES

April 24, 2018

Detroit Salt
Emanuel Manos
12841 Sanders Street
Detroit, MI 48217

RE: ITB-FH-17-18-2062 Rock Salt for Ice Control

Dear Mr. Manos:

The City of Farmington Hills and associated MITN members would like to thank you for submitting your bid. This letter will serve as notice that the aforementioned bid has been awarded to your company, Detroit Salt, by the City Council of Farmington Hills, MI. The action taken at last night's Council meeting is as follows:

City Council has authorized the City Manager to issue a purchase order to Detroit Salt Company for a not to exceed total of amount of 6,500 tons (130% of our estimate 5,000 tons) or \$332,410 for fiscal year 2018/19 and for an estimated amount of 6,500 tons (130% of our estimate 5,000 tons) or \$342,355 for fiscal year 2019/2020. In addition, City Council authorized the City Manager to issue purchase orders for rock salt to Detroit Salt Company for three (3) additional one-year extensions at the approved 3% per year increase upon mutual consent between the City and Detroit Salt Company.

All other agencies: Berkley, Bloomfield Township, Clawson, Huron Clinton Metro Parks, Oak Park, Orchard Lake, Rochester, Rochester Hills, Royal Oak., Southfield, Southfield Public Schools, Walled Lake, Wixom, Centerline, Eastpointe, Roseville, St. Clair Shores, Sterling Heights, Warren, Grosse Pointe Woods, Livonia, Romulus, Grosse Pointe Shores and Westland have been notified of the action taken by Farmington Hills and will notify you as their award processes are completed.

The City of Farmington Hills is happy continue our business relationship with you and will issue a blanket purchase order to Detroit Salt at the beginning of our fiscal, July, 2018. If you have any questions about this information, do not hesitate to contact me at 248-871-2435.

Sincerely,
CITY OF FARMINGTON HILLS

A handwritten signature in purple ink that reads "Kelly Monico".

Kelly Monico
Director of Central Services

Cc: Pam Smith
Karen Mondora
Kevin McCarthy

REPORT FROM THE CITY MANAGER TO CITY COUNCIL
April 23, 2018

SUBJECT: AWARD OF COOPERATIVE BID FOR ROCK SALT

ADMINISTRATIVE SUMMARY

- Sealed bids were advertised, available on the MITN e-procurement system website, publicly opened and read aloud on Tuesday, April 3, 2018 for sodium chloride (rock salt) used for ice/snow control during winter weather. Bid Notification was sent to over one-hundred (100+) vendors with three (3) responding.
- This bid is a cooperative contract administered by the City of Farmington Hills that includes Berkley, Bloomfield Township, Clawson, Farmington Hills, Huron Clinton Metro Parks, Oak Park, Orchard Lake, Rochester, Rochester Hills, Royal Oak., Southfield, Southfield Public Schools, Walled Lake, Wixom, Centerline, Eastpointe, Roseville, St. Clair Shores, Sterling Heights, Warren, Grosse Pointe Woods, Livonia, Romulus, Grosse Pointe Shores and Westland. Cooperative bids have proven to be an effective way to reduce costs due to increased volume and consolidation of bid administration. The total quantity of rock salt bid for this solicitation is 73,000 tons. The City of Farmington Hills quantity is 5,000 tons.
- Rock Salt continues to be a challenging commodity to procure. Pricing is dictated by fuel prices, weather conditions, weather predictions, supply and demand. The 2017/18 winter season returned an on target usage even after a poor weather year. This is due to the DPW's continued use of best practices with regard to storm management.
- Specifications for this bid allow the agencies taking part some flexibility in usage. Unlike other Cooperative efforts, agencies can increase or decrease their quantity commitment by 30% during the season and still maintain the contracted price per ton. This successful model helps agencies deal with the fluctuating demand.
- The recommended award to Detroit Salt Company represents a 13% savings over last year's pricing. Due to the fluctuating demand due to weather the award recommendation includes the quantity contingency of 130% of the estimated 5,000 ton usage, for a Not-to-Exceed budget amount of 6,500 tons or \$332,410. The City has worked with Detroit Salt Company in the past and they provided excellent service.
- Funding for rock salt is budgeted in the Department of Public Services/DPW Major Road maintenance accounts.

BID TABULATION-See attached.

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the City Manager to issue a purchase order to Detroit Salt Company for a not to exceed total of amount of 6,500 tons or \$332,410 for fiscal year 2018/19 and for an estimated amount of 6,500 tons or \$342,355 for fiscal year 2019/2020. In addition, it is recommended that the City Council authorize the City Manager to issue purchase orders for rock salt to Detroit Salt Company for three (3) additional one year extensions at the approved 3% per year increase upon mutual consent between the City and Detroit Salt Company.

Prepared by: Kelly Monico, Director of Central Services
 Reviewed by: Kevin McCarthy, DPW Superintendent
 Reviewed by: Karen Mondora, Director of Public Services
 Approved by: Dave Boyer, City Manager

City of Farmington Hills, MI
 Bid Tabulation
 Rock Salt
 ITB-FH-17-18-2062

recommended for award

Vendor	Year 1-2018-2019 Season City/State	Oakland City 37,600			Macomb City 22,250			Wayne City 13,150			Grand Total -All Counties
		Early fill \$/Ton	Late fill \$/Ton	Total(late fill)	Early fill \$/Ton	Late fill \$/Ton	Total(late fill)	Early fill \$/Ton	Late fill \$/Ton	Total(late fill)	
		Compass Minerals America	Overland Park, KS	\$72.55	\$72.55	\$2,727,880.00	\$72.55	\$72.55	\$1,614,237.50	\$67.82	
Morton Salt	Chicago, IL	\$52.26	\$52.26	\$1,964,976.00	\$52.09	\$52.09	\$1,159,002.50	\$51.28	\$51.28	\$674,332.00	\$3,798,310.50
Detroit Salt	Detroit, MI	\$50.14	\$51.14	\$1,922,864.00	\$50.05	\$50.81	\$1,130,522.50	\$49.35	\$49.85	\$655,527.50	\$3,708,914.00

Vendor	Year 2-2019-2020 Season City/State	Oakland City 37,600			Macomb City 22,250			Wayne City 13,150			Grand Total -All Counties
		Early fill \$/Ton	Late fill \$/Ton	Total(late fill)	Early fill \$/Ton	Late fill \$/Ton	Total(late fill)	Early fill \$/Ton	Late fill \$/Ton	Total(late fill)	
		Compass Minerals America	Overland Park, KS	\$72.55	\$72.55	\$2,727,880.00	\$72.55	\$72.55	\$1,614,237.50	\$67.82	
Detroit Salt	Detroit, MI	\$52.67	\$52.67	\$1,980,392.00	\$52.33	\$52.33	\$1,164,342.50	\$51.35	\$51.35	\$675,252.50	\$3,819,987.00
Morton Salt	Chicago, IL	\$52.26	\$52.26	\$1,964,976.00	\$52.09	\$52.09	\$1,159,002.50	\$51.28	\$51.28	\$674,332.00	\$3,798,310.50

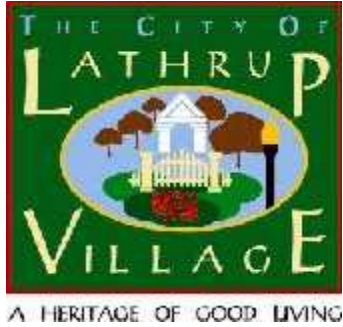
Vendor	GRAND TOTAL YEAR'S 1 & 2	Discount if increase 80% guarantee	Discount if decrease 20% guarantee	Blue Dye per ton	Optional Extension Beyond Year 2	Accept P-card	Production Origin & Delivery	Extendable to other MITN agencies	Exceptions
Compass Minerals America	\$10,467,901.00	N/A	N/A	N/A	5%	Yes	Goderich ON CADetroit Motor City Trucking	No	N/A
Morton Salt	\$7,596,621.00	-1%	N/A	Already Applies	0%	Yes	Detroit/ Customer Service	No	N/A
Detroit Salt	\$7,528,901.00	\$0.00	\$0.00	\$0.00	3%	No	Detroit/Multiple	Yes	N/A

Notification was sent to over 100 vendors. Two (2) "No Bids were received"

38. COOPERATIVE PARTICIPANTS

The following agencies reserve the right to utilize another supplier should the awarded vendors be unable to fulfill the salt supply.

Agency	Delivery Address	City/State	Estimated quantity (tons)
Oakland County Agencies			
Berkley, City of	3238 Bacon	Berkley, MI 48072	1,400
Bloomfield Township	4200 Telegraph	Bloomfield, MI 48303	4,800
Clawson, City of	635 W. Elmwood	Clawson, MI 48017	1,400
Farmington Hills, City of	27245 Halsted	Farmington Hills, MI 48336	5,000
Lathrup Village	19101 Twelve Mile	Lathrup Village, MI 48076	200
Huron-Clinton Metroparks at:			
Kensington Metropark	2240 W. Buno Rd.	Milford, MI	300
Stony Creek Metropark	4250 26 Mile	Shelby Twp, MI	300
Hudson Mills Metropark	8801 N. Territorial Rd.	Dexter, MI	100
Indian Springs Metropark	5199 Indian Trail	White Lake, MI	50
Huron Meadows Metropark	8765 Hammel Rd.	Brighton, MI	50
LakeSt. Clair Metropark	31300 Metro Parkway	Harrison Twp, MI	100
Willow Metropark	23140 Interloop Road	New Boston, MI	250
Oak Park, City of	10600 Capital	Oak Park, MI 48237	800
Orchard Lake, City of	3955 Orchard Lake Rd.	Orchard Lake, MI 48323	550
Rochester, City of	1141 Wilcox	Rochester, MI 48307	1,750
Rochester Hills, City of	511 E. Auburn Rd.	Rochester Hills, MI 48309	4,000
Royal Oak, City of	1600 N. Campbell	Royal Oak, MI 48067	5,500
Southfield DPW, City of	25501 Clara Lane	Southfield, MI	8,000
Southfield Public Schools	24661 Lahser	Southfield, MI 48033	800
Walled Lake, City of	1499 E. West Maple	Walled Lake, MI	950
Wixom, City of	2041 Charms Rd.	Wixom, MI 48393	1,300
Oakland County Total			37,600
Macomb County Agencies			
Centerline, City of	6685 E. 10 Mile Road	Centerline, MI 48015	650
Eastpointe, City of	17800 Ten Mile	Eastpointe, MI 48021	2,000
Roseville, City of	29411 Calahan Street	Roseville, MI 48066	3,000
St. Clair Shores, City of	19700 Pleasant	St. Clair Shores 48080	2,100
Sterling Heights, City of	7200 18 Mile Road	Sterling Heights, MI 48311	5,500
Warren, City of	12801 Stephens	Warren, MI 48093	9,000
Macomb County Total			22,250
Wayne County Agencies			
Grosse Pointe Woods, City of	1200 Parkway Drive	Grosse Pointe Woods, MI 48236	1,300
Livonia, City of	12973 Farmington	Livonia, MI 48154	2,500
Romulus, City of	12600 Wayne Road	Romulus, MI 48174	3,000
Grosse Pointe Shores, Village	795 Lake Shore Road	Grosse Pointe Shores, MI 48236	350
Westland, City of	37137 Marquette	Westland, MI 48185	6,000
Wayne County Total			13,150



COUNCIL COMMUNICATION:

TO: Mayor and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: May 21, 2018

RE: **Agenda Item 11.E.**

MOTION TO APPOINT TWO MEMBERS TO THE PLANNING COMMISSION

BACKGROUND

The Lathrup City Council voted to expand the member of the Planning Commission from 5 members to 7 members.

Applications were received from:

Charo Hulleza

Jason Hammond

SUGGESTED MOTION:

Motion by _____, Seconded by _____

TO:

APPOINT _____ and _____ to the

Planning Commission for the terms ending May 21, 2021.



A HERITAGE OF GOOD LIVING

City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

RECEIVED

APR 20 2018

CITY OF LATHRUP VILLAGE

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: April 20, 2018

Please check the committee for which you are applying:

- Board of Review
- Building Authority
- Downtown Development Authority
- Historic District Commission
- Lathrup Village Foundation Board
- Recreation Advisory Committee
- Planning Commission
- Other: _____

Name:	Charo Hulleza	Are you at least 18 years of age? (check one) Y
Address:	27380 Eldorado Place Lathrup Village, MI 48076	Home Phone: 586-201-4975 cell Alt. Phone: 313-577-8831 work
Email:	c.hulleza@wayne.edu	

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

I have nearly 30 years of academic research experience, focusing on social justice issues. I have had the privilege to serve as the Managing Director for the Center for Urban Studies at Wayne State University since 2003, directing impactful initiatives aimed at improving understanding of and providing innovative responses to urban challenges and opportunities.

I hold degrees in Political Science and Public Administration, specializing in public policy and program evaluation. I have conducted several studies for Michigan municipalities and public agencies involving community needs assessment, economic development and economic impact analysis, resident satisfaction surveys, and fair housing. (Please see attached Biosketch)

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

I believe that my academic background and practical experience in public administration and public policy, grounded in social science research, represent a potential asset to the City of Lathrup Village, and I am committed in contributing to the forward momentum that is currently occurring in the Village.

BIOGRAPHICAL SKETCH

NAME: Charo Hulleza

POSITION TITLE: Managing Director – Wayne State University Center for Urban Studies

EDUCATION/TRAINING

INSTITUTION AND LOCATION	DEGREE	Completion Date MM/YYYY	FIELD OF STUDY
Oakland University	BA	04/1988	Political Science
Wayne State University	MPA	05/1992	Political Science

A. Personal Statement

Charo has been engaged in social science research for nearly 30 years, and her areas of expertise lie in policy analysis and program evaluation. She has served as the Managing Director of Wayne State University's Center for Urban Studies since 2003.

In recent years, Charo served as the principal investigator (PI) for the following needs assessment studies: a large-scale telephone survey and a series of focus groups for the Legal Aid and Defender Association of Detroit to assist them in their development of their strategic plan; a Fair Housing Study for the City of Detroit; a consumer assessment for the Detroit Wayne Mental Health Authority. She also currently serves as the PI on a population estimate and an economic impact study of the Middle Eastern American population in Michigan for the Michigan Commission on Middle Eastern American Affairs.

Charo serves as the PI for many of the Center for Urban Studies' key program evaluation studies, including those involving primary data collection (surveys, interviews, focus groups, etc.) in the area of early childhood, special education, family supports, and community initiatives. She has served as the Co-PI on the evaluation of Michigan's Part C (early childhood) of the Individual Disabilities Education Act (IDEA) for over 25 years, as well as for Michigan's Part B (special education). She was the Co-PI on a Michigan Developmental Disabilities Council evaluation study, using a developmental evaluation approach, on the Council's five-year strategic plan and cross-project evaluation design of several demonstration projects.

B. Positions and Honors

Positions and Employment

Managing Director, Center for Urban Studies, Wayne State University, Detroit, MI, January 2003 to Present.

Research Assistant, College of Urban, Labor, and Metropolitan Affairs, Wayne State University, Detroit, MI, January 1993 to January 2003.

Part-Time Faculty, Department of Political Science, College of Liberal Arts, Wayne State University, Detroit, MI, September 1992 to January 1993.

Volunteer Service

Practitioner Advisory Council – Masters of Public Administration, Wayne State University, Detroit
Former Chair, City Planning Commission – City of Lathrup Village, Michigan

Professional Memberships

American Association for Public Opinion Research
American Evaluation Association
Michigan Association for Evaluation

Honors

Recipient of a Wayne State University Thomas C. Rumble Fellowship (1989-90)
Member of Phi Alpha Alpha, National Public Administration Honor Society

D. Research Support

Early Childhood and Disabilities Research (selected)

Research Support for Part B SPP/APR, October 2006 to September 2018. The Livingston Educational Service Agency. Ranging from \$619,633 to \$1,022,141 (Co-PI)

Evaluation of Michigan's Part C / Early On Initiative, 1992-2018. The Michigan Department of Education. \$152,000 - \$453,000 (Co-PI)

Evaluation of the DD Council's New Plan Direction, January 2012 to March 2017. The Michigan Developmental Disabilities Council. \$625,000 (Co-PI)

Cross-Project Evaluation of Working with Continuum of Care Bodies, March 2011 to June 2014. The Michigan Developmental Disabilities Council. Ranging from \$22,500 to \$45,000 (PI)

Cross-Project Evaluation of Minority Family Support to Improve Education Outcomes, May 2009 to September 2012. The Michigan Developmental Disabilities Council. Ranging from \$12,500 to \$30,000 (PI)

Evaluation of the Early On Training & Technical Assistance Project, 2002 to 2012. The Clinton County Regional Education Service Agency. \$10,000 - \$39,000 (Co-PI)

Part B Focus Groups, 2001-02. The Michigan Department of Education (Contract through the Livingston Educational Service Agency). \$150,000.

Evaluation of the Home-of-Your-Own Projects. 1992. The Michigan Developmental Disabilities Council. \$29,981

Evaluation of Supported Employment Acceleration Grants, 1992-93. The Michigan Developmental Disabilities Council. \$45,000

Evaluation of the Consumer Choice Projects. 1992. The Michigan Developmental Disabilities Council. \$52,500

Non-Profit, Government, University (selected)

Michigan Middle Eastern Population Estimate and Economic Impact Analysis, April 2017 – October 2018. MI Department of Licensing and Regulatory Affairs (Commission on Middle Eastern American Affairs). \$100,000. (PI)

Evaluation of the 21st Century Community Learning Centers - C2 Pipeline Project, 2012-2018. College of Nursing, Wayne State University. Ranging from \$40,000 to \$55,000 annually. (PI)

Evaluation of the Training Nursing and Social Work Students to Become SBIRT Service Providers in Michigan Project, 2015-2018. College of Nursing, Wayne State University. \$45,000 annually. (PI)

A Household Survey in Selected Detroit Neighborhoods on Broadband Access, October - December 2017. Michigan State University Quello Center. \$60,024. (PI)

A Consumer Assessment Survey, September 2016 – September 2017. Detroit Wayne Mental Health Authority. \$45,458. (PI)

Evaluation of Eastern Market Reinvestment Strategies, September 2016 – February 2017. Eastern Market Corporation. \$10,000. (PI)

Affirmatively Furthering Fair Housing Analysis, September 2015 – September 2016. City of Detroit Housing and Revitalization Department. \$48,919. (PI)

Tri-County Area Needs Assessment, June 2014 – January 2015. Legal Aid and Defender Association, Inc., Detroit. \$42,000. (PI)

Resident Council Election Oversight, June-October 2014. Detroit Housing Commission. \$18,500. (PI)

Mapping of Elevated Blood Lead Level Cases in Michigan: A Cooperative Agreement, 2001-03. The U.S. Environmental Protection Agency, Region 5. \$25,000.

Evaluation of the CDBG/NOF Program, August 1, 2006 to July 31, 2008. City of Detroit City Planning Commission. Approximately \$150,000 each year. Program Manager.

Assessment of Western Detroit Immunization Rates, 1997-98. The City of Detroit Department of Health. \$113,000

Publication

Thompson, T.L., Lobb, C., Elling, R., Herman, S., Jurkiewicz, T., & Hulleza, C. (1997). Pathways to Family Empowerment: Effects of Family-Centered Delivery of Early Intervention Services. Exceptional Children 64 (1), 99-114.



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: 4/20/18

Please check the committee for which you are applying:

- Board of Review
- Building Authority
- Downtown Development Authority
- Historic District Commission
- Lathrup Village Foundation Board
- Recreation Advisory Committee
- Planning Commission
- Other: _____

Name: <u>Jason Hammond</u>		Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> <input type="checkbox"/>	
Street Address: <u>27590 California Dr. SE</u>	City: <u>Lathrup Village</u>	State: <u>MI</u>	Zip: <u>48076</u>
Home Phone: <u>248-217-9421</u>		Alt. Phone: _____	
Email: <u>HAMMONDSM@GMAIL.COM</u>			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

I am a 14 year Lathrup Village home owner and resident. I have been active in engaging our community to become more active in our local political scene. I am a business professional with a Masters Degree in Business Information Technology.

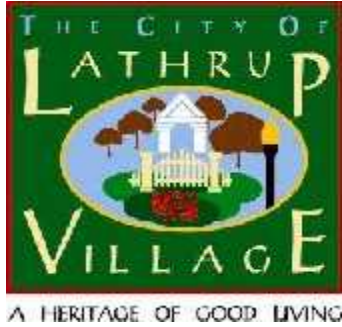
Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

I am interested in bringing a younger, progressive voice to our city's planning activities and decisions. I have an extensive network of connections with my neighbors in the city. I can help bring the views of other residents to the planning commission.

RECEIVED

APR 20 2018

CITY OF LATHRUP VILLAGE



COUNCIL COMMUNICATION:

TO: Mayor and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: May 21, 2018

RE: **AGENDA ITEM 11. F.**

MOTION TO APPOINT REPRESENTATIVE AND ALTERNATE TO THE SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY (SOCWA)

BACKGROUND

Article VII of the articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

The City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCWA, for the fiscal year beginning July 1, 2018.

RECOMMENDATION

I am recommending the following appointments:

Sheryl L. Mitchell Representative

Ken Marten Alternate

SUGGESTED MOTION:

Motion by _____, Seconded by _____

To Appoint Sheryl L. Mitchell Representative and Ken Marten as Alternate to SOCWA and authorize the City Clerk to notify SOCWA of same.

CITY OF LATHRUP VILLAGE, MICHIGAN

RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO THE SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY (SOCWA)

WHEREAS Article VII of the articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees; and

WHEREAS this representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

WHEREAS the City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCWA, for the fiscal year beginning July 1, 2018.

WHEREAS the City Administrator has recommended Sheryl L. Mitchell, as Representative and Ken Marten, as Alternate, to represent the City of Lathrup Village on the Board of Trustees for SOCWA.

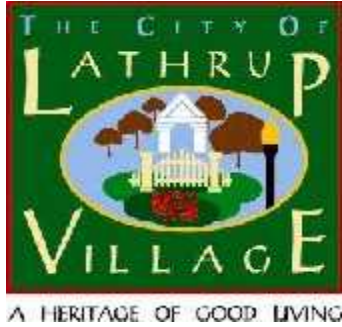
NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council hereby appoints Sheryl L. Mitchell as Representative and Ken Marten as Alternate to SOCWA and authorize the City Clerk to notify SOCWA of same.

Adopted this 21st Day of May, 2018.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on May 21, 2018.

Yvette Talley, Clerk



COUNCIL COMMUNICATION:

TO: Mayor and City Council Members

FR: Sheryl Mitchell, City Administrator

DA: May 21, 2018

RE: **AGENDA ITEM 11.G.**

MOTION TO APPOINT REPRESENTATIVE AND ALTERNATE TO SOCCRA

BACKGROUND

Article VII of the articles of Incorporation of SOCCRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

The City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCCRA, for the fiscal year beginning July 1, 2018.

RECOMMENDATION

I am recommending the following appointments:

Sheryl L. Mitchell Representative

Ken Marten Alternate

SUGGESTED MOTION:

Motion by _____, Seconded by _____

To Appoint Sheryl L. Mitchell Representative and Ken Marten as Alternate to SOCCRA and authorize the City Clerk to notify SOCWA of same.

CITY OF LATHRUP VILLAGE, MICHIGAN

RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO SOCCRA

WHEREAS Article VII of the articles of Incorporation SOCCRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees; and

WHEREAS this representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

WHEREAS the City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCCRA, for the fiscal year beginning July 1, 2018.

WHEREAS the City Administrator has recommended Sheryl L. Mitchell, as Representative and Ken Marten, as Alternate, to represent the City of Lathrup Village on the Board of Trustees for SOCCRA.

NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council hereby appoints Sheryl L. Mitchell as Representative and Ken Marten as Alternate to SOCCRA and authorize the City Clerk to notify SOCCRA of same.

Adopted this 21st Day of May, 2018.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on May 21, 2018.

Yvette Talley, Clerk



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: **May 21, 2018**

RE: **Agenda Item 11.H.**

MOTION TO APPROVE A RESOLUTION IN SUPPORT OF THE REINSTATEMENT OF STATE HISTORIC TAX CREDITS – SENATE BILL 469 / HOUSE BILL 5178

Background:

The Michigan Historic Preservation Network (MHPN) is requesting support forr Senate Bill 469 introduced by Senator Wayne Schmidt (R 37-Traverse City) and House Bill 5178 introduced by Representative Ben Frederick (R 85-Owosso).

These bills would reinstate residential and commercial tax credits available to historic property owners doing rehabilitation work in local historic districts. These would be one of the few preservation funding incentives available for such projects, especially the residential ones such as those in Lathrup Village.

It has been noted that great work across the state was accomplished with this incentive before Michigan lost the credits in 2011. The MHPN is seeking the City of Lathrup Village's Council support for attached Resolution.

The Resolution is in support of both the SB and HB, and will be forwarded to our Senator and Representative, House Tax Policy Committee Chair Jim Tedder, Speaker of the House Tom Leonard, and Governor Rick Snyder.

Suggested Motion:

To adopt the attached Resolution and authorize the Clerk to forward a copy of the adopted resolution to the Michigan Historic Preservation Network.

Motion by _____, Seconded by _____,

CITY OF LATHRUP VILLAGE

A Resolution in Support of the Reinstatement of State Historic Tax Credits Senate Bill 469/ House Bill 5178

WHEREAS, the historic buildings, neighborhoods and places in Michigan villages, towns and cities distinguish each community and provide character and a sense of place that contribute significantly to the quality of life and the economic benefits enjoyed in and by each community; and

WHEREAS, the preservation and rehabilitation of historic buildings, places and neighborhoods contributes to the beauty, character, and economic vitality of Michigan communities; and,

WHEREAS, the labor-intensive nature of historic rehabilitation creates jobs and investment in local businesses and has been proven to generate more economic activity than equivalent investment in new construction; and

WHEREAS, demolition or destruction of historic buildings creates costs to Michigan and its communities by destroying the often-irreplaceable construction and ornamental materials of each structure and by adding significantly to landfills, whose makeup is estimated to be more than 40 percent building materials and waste; and

WHEREAS, development and redevelopment within established villages, townships and cities is encouraged by Governor Rick Snyder's ten-point program to "Reinvent Michigan" that includes goals to Restore Our Cities, Protect Our Environment, and Create More and Better Jobs; and

WHEREAS, many public policies and financial and lending practices and policies create disincentives or barriers to the preservation, renovation and rehabilitation of historic buildings and resources and create a preferential financial environment for new construction; and

WHEREAS, Michigan has measured the economic impacts of the former Michigan Historic Tax Credit programs between their enactment in 1999 and their elimination in 2011 and seen significant positive direct impacts on the revitalization of neighborhoods and communities, the preservation and creation of affordable and market-rate housing, the creation of skilled local jobs, and the subsequent private investment in areas surrounding tax-credit-driven revitalization projects; and

WHEREAS, each \$1.00 of credit issued leverages \$11.37 in direct economic impact, such that the former Michigan Historic Tax Credit programs during their twelve-year history have leveraged \$251 million in Federal historic tax credits that otherwise would not have returned to Michigan, spurred \$1.46 billion in direct rehabilitation activity, and created 36,000 jobs; and

WHEREAS, the Michigan Legislature is presently considering Senate Bill 469 and House Bill 5178 that would reinstate an up-to-25 percent investment tax credit for owners of historic residential and commercial properties who substantially rehabilitate their properties;

NOW, THEREFORE, BE IT RESOLVED that the Lathrup Village City Council endorses and supports both Senate Bill 469 and House Bill 5178 and calls upon the Michigan Legislature to pass this important legislation and Governor Snyder to sign it, in order to stimulate appropriate development and redevelopment and protect the historic character and quality of life of our communities.

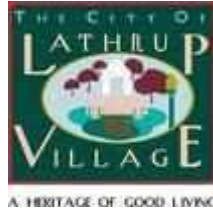
BE IT FURTHER RESOLVED THAT the City Clerk is authorized to forward a copy of this Resolution to the Michigan Historic Preservation Network.

Adopted this 21st Day of May, 2018.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on May 21, 2018.

Yvette Talley, Clerk



COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: April 16, 2018
RE: **Agenda Item 11.I.**

MOTION TO APPROVE THE COST PARTICIPATION AGREEMENT FOR THE 2018 OAKLAND COUNTY LOCAL ROAD IMPROVEMENT MATCHING FUND PILOT PROGRAM.

The Board of Commissioners of Oakland County has approved funding under the 2018 Pilot Local Road improvement Program. The City of Lathrup Village submitted an application for the resurfacing of Sunnybrook Avenue that has been approved.

The maximum county share for Lathrup Village is \$14,035. The local match is required to be a minimum of 50% of the total project award. The local match will be budgeted for FY 2018/19 in the Local Road Fund – Road Maintenance (Acct #203.703.000-861.000).

Enclosed is a copy of the Agreement for your approval.

Suggested Motion:

To Approve the Cost Participation Agreement and Cost Sharing Agreement for the 2018 Oakland County Local Road Improvement Matching Fund Pilot Program and authorize the City Administrator to sign on behalf of the City.

Motion by _____, Seconded by _____,

CITY OF LATHRUP VILLAGE, MICHIGAN

**RESOLUTION TO APPROVE THE COST PARTICIPATION AGREEMENT FOR THE
2018 OAKLAND COUNTY LOCAL ROAD IMPROVEMENT MATCHING FUND PILOT PROGRAM**

WHEREAS poor conditions on our roads create an impediment to the economic development of our community and diminish the excellent quality of life our residents expect; and

WHEREAS Oakland County has partnered with our local government to provide much needed investment in our local transportation infrastructure; and

WHEREAS the Board of Commissioners of Oakland County has approved funding under the 2018 Pilot Local Road improvement Program; and

WHEREAS the City of Lathrup Village's application for the resurfacing of Sunnybrook Avenue that has been approved; and

WHEREAS the maximum county share for Lathrup Village, as part of the Local Road Improvement Program is \$14,035. The local match is required to be a minimum of 50% of the total project award.

WHEREAS the City Council Held a Study Session on April 16, 2018 and a Special Meeting on May 7, 2018, and discussed the Fiscal Year 2018/19 Street Projects; and

WHEREAS the local match will be budgeted for FY 2018/19 in the Local Road Fund – Road Maintenance.

NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council approves the 2018 Cost Participation Agreement for the 2018 Oakland County Local Road Improvement Matching Fund Pilot Program and authorize the City Administrator to sign on behalf of the City of Lathrup Village.

Adopted this 21st Day of May, 2018.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on May 21, 2018.

Yvette Talley, Clerk

At 7:04 p.m. the Regular meeting was called to order by Chair Piotrowski on Tuesday, April 24, 2018 in the City Council Chambers of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

Commissioners Present: Mark Piotrowski, Chair
 Karen Miller, Vice Chair
 Keith Brown, Secretary
 Bruce Kantor, City Council Liaison
 Bruce Copus, Resident

Staff Present: Sheryl L. Mitchell, City Administrator, Yvette Talley, City Clerk

Also Present: Scott Baker, City Attorney and Matthew Wojciechowski of Giffels Webster

All present joined in the Pledge of Allegiance.

PC-21-18 APPROVAL OF AGENDA

Motion by Commissioner Miller, seconded by Commissioner Copus to approve the agenda.

Motion carried.

PC-22-18 MINUTES OF REGULAR MEETING ON FEBRUARY 27, 2018

Motion by Commissioner Copus, seconded by Commissioner Miller to approve the minutes of the Regular Meeting of February 27, 2018 with a correction.

Motion carried.

PC-23-18 AUDIENCE PARTICIPATION

There was no audience participation.

PC-24-18 ACTION ITEMS

None

PC-25-18 NEW BUSINESS

a. Zoning Ordinance Health Checkup: Amendments

i. Wireless Communications Facilities

Matthew Wojciechowski gave an overview and answered specific questions from the Commissioners

ii. Corner Clearance/Clear Vision Area

Matthew Wojciechowski gave an overview and answered specific questions from the Commissioners. This item will be discussed at the next meeting and not to be added to the public hearing of May 22.

iii. Zoning Amendments

Scott Baker gave an overview and answered specific questions from the Commissioners.

Motion by Commissioner Copus, seconded by Commissioner Miller to approve scheduling a public hearing for May 22, 2018 to amend the Wireless Communications Facilities Ordinance and the Zoning Ordinance, Section 7.9.6.

Motion carried.

Sheryl L. Mitchell asked if Jill Bahm or Matthew Wojciechowski can do an executive summary of the Zoning changes so that it can be shared with residents. Matthew Wojciechowski said they would be happy to do so.

PC-26-18 **OLD BUSINESS**

a. Parking Mitigation Plan/Parking Standards (update)

Matthew Wojciechowski gave an overview and answered specific questions from the Commissioners. Keith Brown asked will the first homes behind commercial properties be bought to create more parking.

Scott Baker said we are looking at alternative parking plans allowing parking to be an accessory use in a residential district when there were common ownership between commercial property and residential property. There will not be a blanket rezoning of the first residence behind a commercial property. Scott Baker said this would be done on a case by case basis.

Keith Brown asked where cars will park when there is currently limited space on Southfield Rd. Scott Baker said this is an area where the Commissioners may need to look at an alternative. Does it mean to vacate, close a street and turn it into a commercial parking lot?

PC-27-18 **OTHER MATTERS FOR DISCUSSION**

Commissioner Miller asked what has been done about vehicles with signage parking in front of buildings. Scott Baker said Jim Wright, Code Enforcer has sent notices to all businesses that has vehicles with signage.

a. Planner's Update

None

b. Legal Update

Tough shed variance requests ordinances are being looked at. Also, creating standards for assessor use in a commercial district.

c. Liaison Update

Bruce Kantor said City Council has approved increasing the Planning Commission from 5 members to 7 members. Quorum will be 4 of 7.

d. Staff Update

Sheryl L. Mitchell said Hortulus Gardens Flower Market will open May 8th a pop-up flower market in the northern parking lot of Annie Lathrup School. Hours are 9:00 a.m. – 9:00 p.m. Monday – Saturday. Sunday – 9:00 am.- 6:00 p.m. Introduced herself to the Commissioners.

Motion by Commissioner Kantor, seconded by Commissioner Miller to adjourn this meeting.

Motion carried.

The meeting adjourned at 7:52 p.m.

Submitted by Yvette Talley

Recording Secretary



SHERYL L. MITCHELL

City Administrator
City of Lathrup Village

CITY ADMINISTRATOR REPORT –MAY 21, 2018:

- Amanda Carmack has recently been promoted as a full-time patrol officer, and Jeremy Huston has been hired as a part-time patrol officer. Both officers will be in attendance at the City Council meeting on Monday, May 21, 2018 at 7:00 pm.
- Daniel Zuchowski, Administrative Assistant-Building Dept. has submitted his letter of resignation to accept a law enforcement position with the City of Detroit. The position will not be immediately filled, to allow an opportunity to evaluate the organizational structure and division of responsibilities.
- Meet with Brian Coburn, Engineer with the Oakland County Water Resource Commission to discuss us contracting with them for the operations and maintenance of the Sanitary Retention Tank.
- A committee of the Planning Commission met on May 16th and will make recommendations for the Capital Improvements Program at the next meeting of the Planning Commission. The recommendations for 2018/19 are consistent with the Capital Improvements included in the recommended budget.
- Monday, May 28th is Memorial Day. City Hall offices will be closed in observance.
- Lathrup Village Police Department received a Certificate of Appreciation from the Oakland County Health Network. We have had a long standing partnership with OCHN through the Jail Diversion Program in Oakland County. The Jail Diversion Program is a way to assist individuals who have a mental illness and who have committed a minor crime (non-violent). They would be better suited for a diversion program than going to jail. Recently, we have participated in the Naloxone training program in an attempt to assist individuals who have overdosed on an opioid. Lathrup Village was recognized along with a number of other agencies: Oakland County Sheriff, Troy PD, Novi PD, West Bloomfield PD, Auburn Hills PD, Franklin PD, Farmington Hills PD, Madison Hts PD, Etc.
- Met with the Oakland County City Manager's Association and heard a presentation from the Road Commission for Oakland County. The road work along Southfield Road south of 10 mile is a RCOC Preservation Overlay program. This is a simple resurfacing project that is done quickly with a minimal amount of milling of the existing pavement (grinding off the existing asphalt) followed by an application of approximately two inches of new asphalt. The cost is approximately \$150,000 per mile.

- Attended Southfield Public Library celebration of their volunteers. Several residents from Lathrup Village were present.
- Initial plans are underway for the 65th anniversary of the City of Lathrup Village.
- Southfield Public Schools Sinking Fund Millage election held on May 8th passed.
- May 8th attended Southfield Historical Society - Opening of Potawatomi of Southfield.
- May 11th DDA meeting. They are scheduled a Strategic Session in June. Date to be determined.
- **Farmer's Market** begins on Wednesday's, starting May 16th from 3:30pm – 7pm; followed by free concerts.
- Southfield Corridor Clean up and Mulch Madness that was scheduled for May 12th were both postponed due to the thunderstorm. Plans are to reschedule the events.
- **Hortulus Gardens** Pop Up shop (owned by Ed Blondin) is having their Grand Opening on **Tuesday, May 15 from 6pm-9pm.**
- Tim Millers – **State Farm Insurance**, Grand Opening on **Thursday, May 17 at 3pm**, at 26330 Southfield.
- **Angeles Fashions**, 27881 Southfield, Grand Opening on **Friday, June 1 at 4pm.**
- Memorial Service for **Betty Anne Stone, Friday, May 25 at 2pm** in the Community Room.